

# **ANNUAL REPORT**

2075/076 (2018/19)

## **Shaheed Smarak College**

Bharatpur Metropolitan City 19, Bakhanpur

Sharadanagar, Chitwan, Nepal

Tel.: 056-591031

[www.sscbakhanpur.edu.np](http://www.sscbakhanpur.edu.np)

# Executive Summary

This report is about the physical and educational activities of Shaheed Smarak College. It is evident from the developed society that the good and quality education has pivotal role in the development of people and the nation. A sound academic institution provides the resources needed for the development of good quality human resources, the most prominent resource for the development of society and countries. So it is necessary to have knowledge about the status of our institution.

Society, people, teachers, students, guardians are the part of SSC and the programs, educational pedagogy, pass rate, number of graduates and campus size are factors for evaluation of the college and its quality. This report aims to provide information about the college and its student enrollment, pass, rate, Number of graduate, programs, physical, infrastructure, income and expenditure etc.

## Students Enrollment

The student's enrollment of BBS program is increased compared to B.Ed. Program. However the share of female students in the both programmes is higher than male and EDJs and Similarly Dalits remain constant.

## Pass rate

In the last three year overall regular students passed percentage is about 10% in average. The highest 14% pass rate during this period can be found in 2074/075. And the pass rate of Girls, EDJs and Dalits are almost similar.

## Graduates

The highest number of graduates is in the year of 2073/074. Out of 62 graduates, 55 graduates are girls. Among Girls, EDJs and Dalits the share of Dalits have least. The number of graduate in B.B.S. programme is higher than B.Ed. programme.

## Programs

+2, Bachelor and Master level programs are the academic programme of the college.

## Physical Progress

One of the most important aspects of any educational institution is its infrastructure. It has two buildings, 25 Classrooms, Sufficient sports ground and educational equipments.

## Financial Progress

The main financial source of college is tuition fees (Self-generated) collected from students. Economics support from UGC and Government is also the key source of income of college. The difference between recurrent expenditure and Capital expenditure is going to increase every year.

## Report Preparation Team

### Coordinator:

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Bhanu Bhakta Aryal  
Milan Poudel  
Saroj Gyawali

### Advisors:

Basant Kumar Poudel  
*Principal, SSC*

Aash Badhur Lama  
*Chairperson of SSC*

Endorsement by Management committee-2076/08/02

## Audit

The steps are taken to mitigate the issues raised by Auditors in the last fiscal year.

## Social Progress

This college has involved in different social activities. Since itself is a community college, it has involved in the social based program. Similarly, this is community college established by social workers, intellectuals and aware guardian of society so that society contribute this college in various sectors.

## Issues and Challenges

For over two decades, SSC has been working to uplift its education standard by providing quality higher education to the people of western chitwan but there are many obstacles and hurdles. The issues and challenges of SSC are multidimensional like lack of fund, quality education, enrollment of student,new program,policy of government. To overcome this issues and challenges, SSC has been planning in determined way.

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## 1. Section 1

### 1.1 Introduction

Shaheed Smarak College situated in Ward No. 19 of Bharatpur metropolitan city in Western Chitwan, has been established with the hard labor of social workers, intellectuals and aware guardians in the memory of known and unknown martyrs of this area who sacrificed their life for the cause of democracy in the country. Beginning with classes of proficiency certificate level, this college has run the classes of 11 and 12 affiliated with HSEB and BEd., BBS, BCA of Bachelor level and MBS of Master Level affiliated with T.U. with 797 students of different level studying regularly at present, this college has been in the path of its development along with changing time and context. This college with 35 lectures and 7 administrative and other staffs has a strong management committee of social, intellectual and educated personalities to manage and run the college. This college is run by social personality and not motivated for personal gain or economic benefit and established for providing social service. The management committee of this college being self-motivated to uplift the status of this college and ever contemplating on how to spread the light of education and in the society has regularly conducted the meeting, interaction and conference of students, teachers and other stakeholders.

### 1.2 Historical Background:

Since there were not any colleges in Western Chitwan, the realization of the need of college has been felt for a long time in this area. Especially, after the restoration of multi-party democracy, the gathering of local people, local intellectual and social workers felt the need of college and formed a committee to establish the college in this area in Poush 27, 2050. The chairperson of the committee was the chairperson of Sharadangar VDC Mr. Ash Bahadur Lama. The committee decided to collect funds and voluntary economic help from the local people. Because of this great attempt, the dream of establishment of college became successful when the inauguration of the beginning of the class held in Bhadra 15, 2051 as a branch of Balkumari College, Narayangarh. But, the college was named ShaheedSmarak College by considering the great contribution of known and unknown martyrs of this area. According to this decision, and by completing the process of getting affiliation from TU on 9 Poush 2054, the college is re-organized and changed as Shaheed Smarak College, Bakhanpur, Sharadanagar.

### 1.3 Geographical Setting:

This college is situated in ward no. 19 of Bharatpur Metropolitan city. It is about 11 km West from its district headquarter, Bharatpur. It is located in remote part of this district. The geographical setting is located in the community where majority of the people are ethnic and aborigines. Especially the Gurung, Tamang and Tharus communities are settled in the Catchments area of this college. The college is a community based college. Due to the condition of having the occupation of traditional agriculture and lack of proper irrigation, the economic condition of people is poor. The local people have been unable to help the college to maintain the infrastructure. Despite this poor condition, the attempts of local intellectuals, social workers and local people led to establish this college and education up to Bachelor level has been provided here. The college is situated in one and

half hector of land with strong wall. The college also owns three hecters land in another place of same ward.

#### 1.4 Social, Cultural, Economic and Political Setting:

The Western Chitwan itself is relatively poor and remote in comparison to Central and Eastern Chitwan. There is lack of infrastructure like transportation, irrigation, education etc. The roads are muddy and not properly graveled and black topped. Most of the people are farmers. But there is lack of irrigation. So, most of the people are poor. Especially, social condition of the people of Sharadanagar and adjacent area is not advanced. The majority of the people are still following traditional agriculture. It is the community of multi-ethnic and aborigines. Especially, the Gurungs and Tharus people are in majority in this area. Although Sharadanagar is the land of great martyrs, this area is still backward politically. The local people are still far behind politically. So, The College has been unable to get sufficient concern from political leaders and parties.

#### 1.5 Educational Status and Scope:

Education status of this region is quite matched with this college. There are more than 6 +2 high school in the catchment area of this college. This college is located at the center of these schools. Bachelor level college has not been established around this area. Except inheadquarter, there is only one college in far western side of this district in Divyanagar. So, this college has the catchment area of Sharadanagar, Gunjanagar, Parbatipur, Mangalpur and some village of Jagatpur, Phulbari and Shivanagar. Since the economic condition of local people is not so strong, they can't afford much to send their children to study in district headquarter. Due to inaccessibility in the collegesof district headquarter; most of the +2 graduates have been compelled to leave their academic education. So, the Bachelor level college has one of the most required educational infrastructures of this region.

#### 1.6 Stake Holders and Scope of their Participation:

All the local people irrespective of caste, class, sex, religion, ethnicity, students, guardians and teachers are the true stake holders of this college. It is a community based college. Its main aim is providing higher level education in very affordable cost in local area. It is also a multiple college. It aims to provide Bachelor as well as Master level education in all streams as much as possible. The participation of local people is must to run this college smoothly. The college itself had born from the donation of local people who have open hearty given donation by saving some income of their hard labor. The participation of stake holders has the great scope. As long as they participate, the college will run smoothly and it runs in the path of becoming the educational center of western Chitwan. The local people can be benefited by getting higher level education in their own region in affordable cost.

## 2. Section-2

### 2.1 Student enrollment

The present trend of students enrollment and composition is satisfactory. The present number of students of this college as well as status of college is leading towards its bright future. The college has been center of the wide range of the place like Sharadanagar, Parbatipur, Shivanagar, Mangalpur, Gunjanagar, Divyanagar, Sukranagar. The trend of students' enrollment and composition of last three years is given in the table below.

Table 1. Enrolment students of BBS ( Female, EDJ and Dalit) in the last three years.

Year	Level : Bachelor	Program : BBS		Total
	Girls	EDJ	Dalit	
2073/074	174	48	15	251
2074/075	160	54	23	238
2075/076	100	23	16	175

Figure 1. Enrolment Students of BBS in the last three years

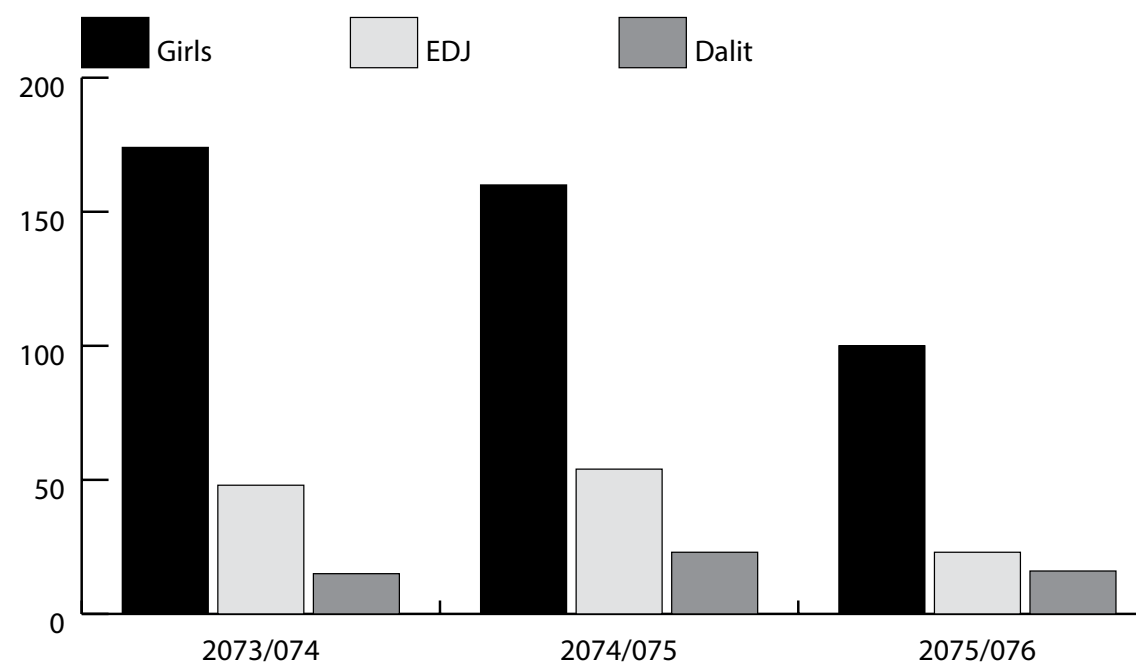


Table 1 shows that the highest number of students is enrolled in the year 2073/074 of BBS programs. In every academic year students are decreasing.

**Table 2. Enrollment students of BED ( Female, EDJ and Dalit) in the last three years.**

Year	Level : Bachelor		Program : B.Ed	
	Total	Girls	EDJ	Dalit
2073/074	102	94	25	08
2074/075	96	81	45	17
2075/076	92	83	23	09

**Figure 2. Enrolment of B.Ed. in the last three years**

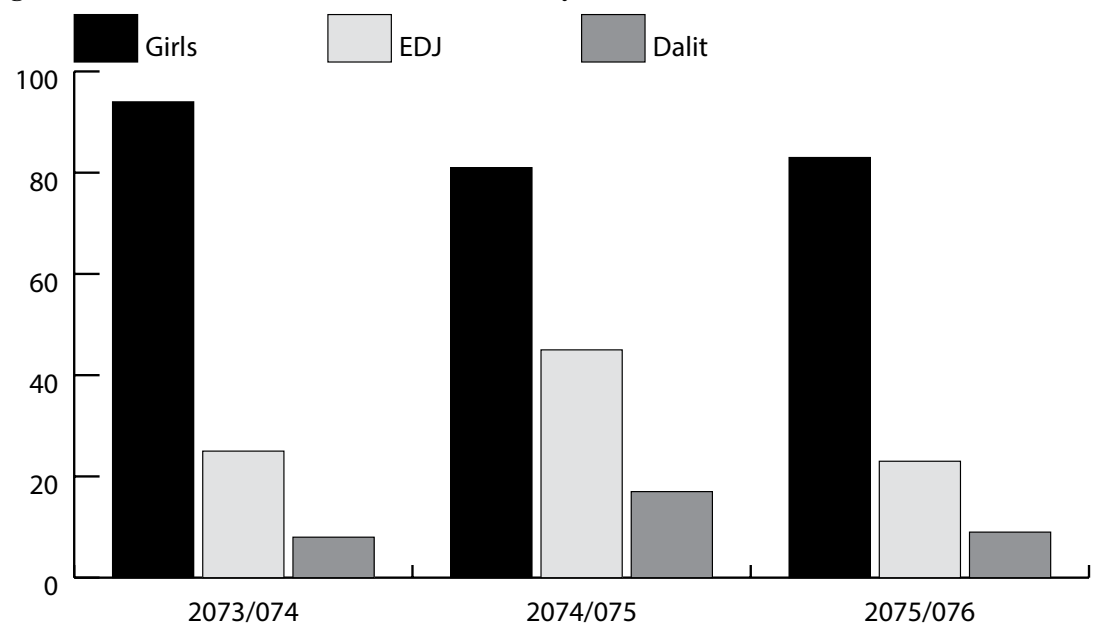


Table 2 Shows that every year students enrollment of Girls are increasing and EDJs and Dalit are same.

**Table 3. Enrollment students of Bachelor Level(BED and BBS) in the last three years.**

Year	Level : Bachelor	Program : BBS and BED
	B.Ed	BBS
2073/074	102	251
2074/075	96	238
2075/076	92	175

**Figure 3. Enrolment of faculty wise number of student**

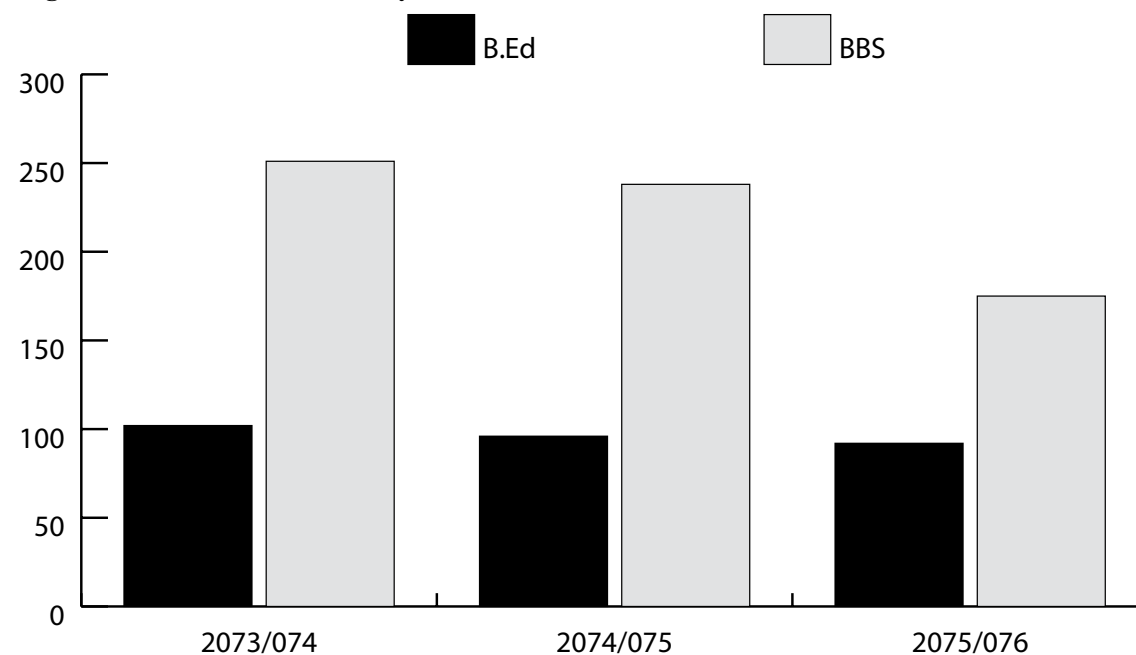


Table 3 It is seen that student's enrollment of BBS program is increased compare to B.Ed. program

**Table 4. Enrollment students of Bachelor Level (BCA & MBS) in the last three years.**

Year	Level : Bachelor	Program : BCA and MBS
	BCA	MBS
2075/076	16	8

**3. Section 3**

**Pass rate**

Student pass rate reflects the performance of any educational institution. This section presents the student pass rate of the college.

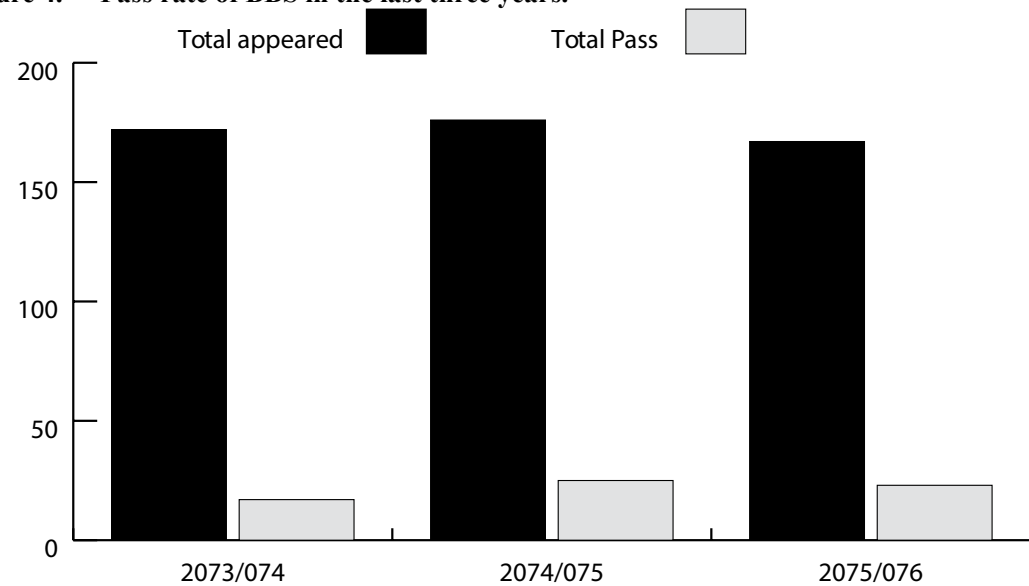
The pass rate of college is analyzed in terms of the types of programs, gender, EDJ Dalit and academic year.

**3.1 Pass rate of BBS in the last three years**

**Table 5. Pass rate of BBS in the last three years**

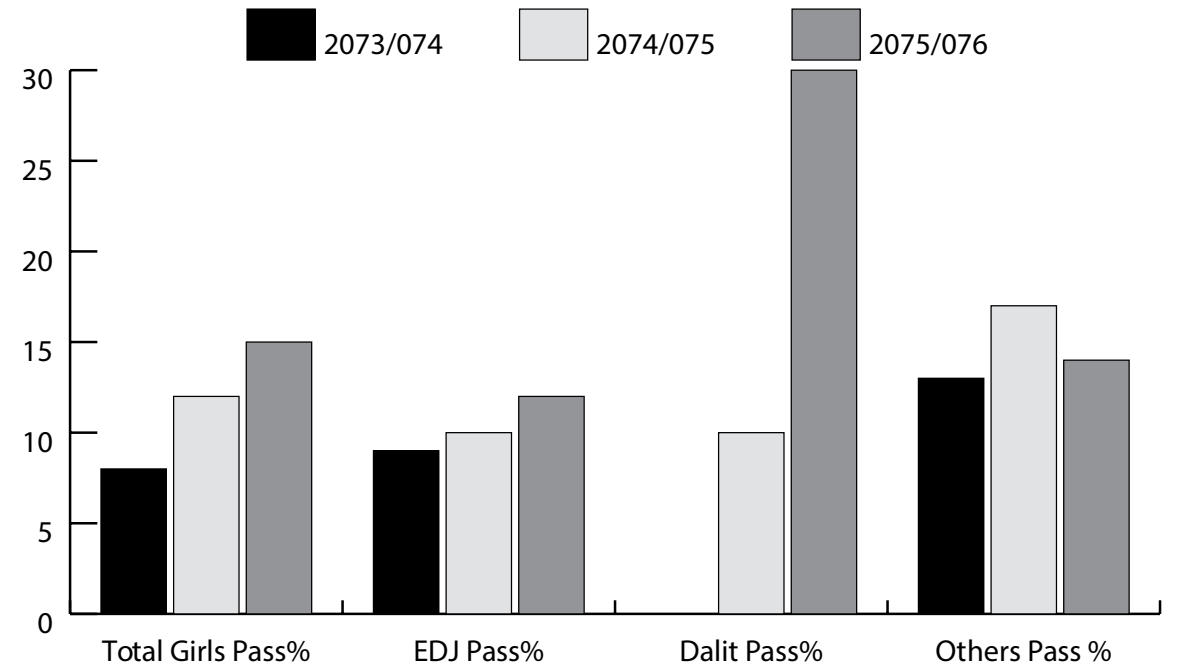
Level: Bachelor				Program: BBS											
Year	Total appeared	Total Pass	Pass%	Girls			EDJ			Dalit			Others		
				Total appeared	Total Pass	Pass%	Total appeared	Total Pass	Pass%	Total appeared	Total Pass	Pass%	Total appeared	Total Pass	Pass%
2073/074	172	17	10%	136	11	8%	34	03	9%	08	00	0%	85	11	13%
2074/075	176	25	14	128	15	12	29	03	10	10	01	10	83	14	17%
2075/076	167	23	14	93	14	15	26	03	12	07	03	30	85	12	14%

**Figure 4. Pass rate of BBS in the last three years.**



From Table 4 it is seen that pass rate of 2074/075 academic year is higher than other academic year. And the pass rate of girls EDJs and Dalits are almost similar.

**Figure 5. Pass rate of Girls, EDJ, Dalit and others in BBS programme.**



From Table 4 it is seen that pass rate of 2074/075 academic year of BBS program is higher than other academic year. Increasing pass rate of Dalit is higher compared to EDJ and female students.



### 3.2 Pass rate of B.Ed. in the last three years

Table 6. Pass rate of B.Ed. in the last three years

Level: Bachelor				Program:BED							
Year	Total appeared	Total Pass	Pass %	Girls		EDJ		Dalit		Others	
				Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass	Total appeared	Total Pass
2073/074	74	13	18	71	12	12	0	5	1	57	9
2074/075	65	7	11	58	7	20	2	5	3	23	2
2075/076	55	9	16	61	8	16	0	7	3	48	4

Figure 6. Passed rate of B.Ed. in the last 3 years

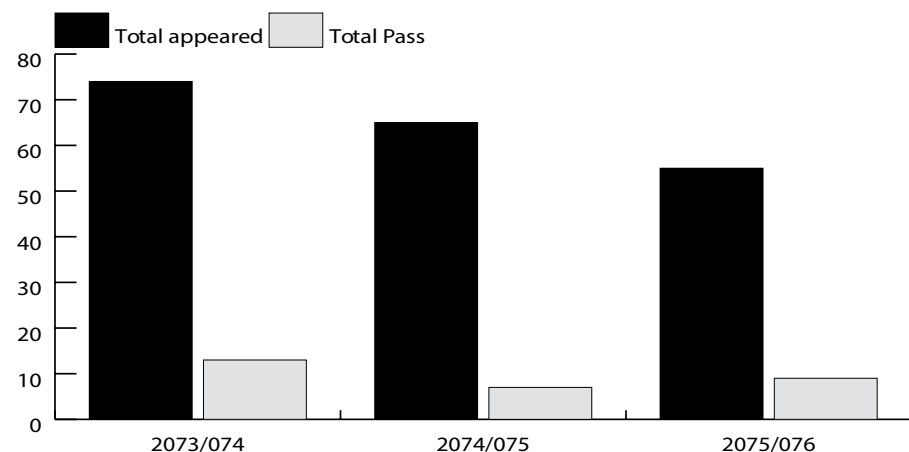
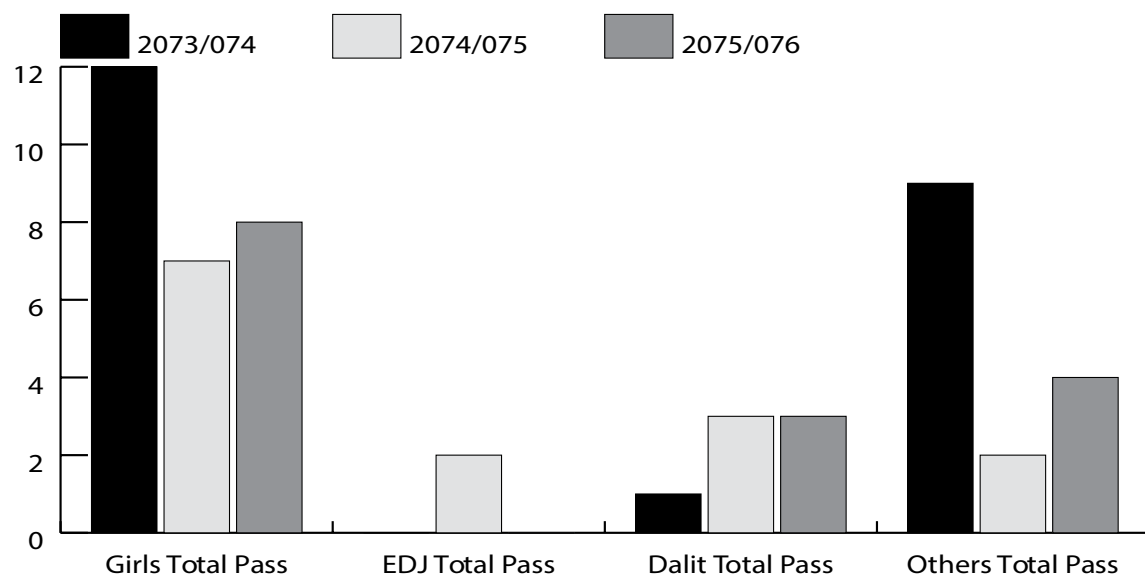


Figure 7. Pass rate of B.Ed. in the last three years



From Table 5 it is seen that pass rate of 2073/074 academic year is higher than other academic year. And the pass rate of girls EDJs and Dalits are almost similar.

### 4. Section 4

#### Number of Graduates

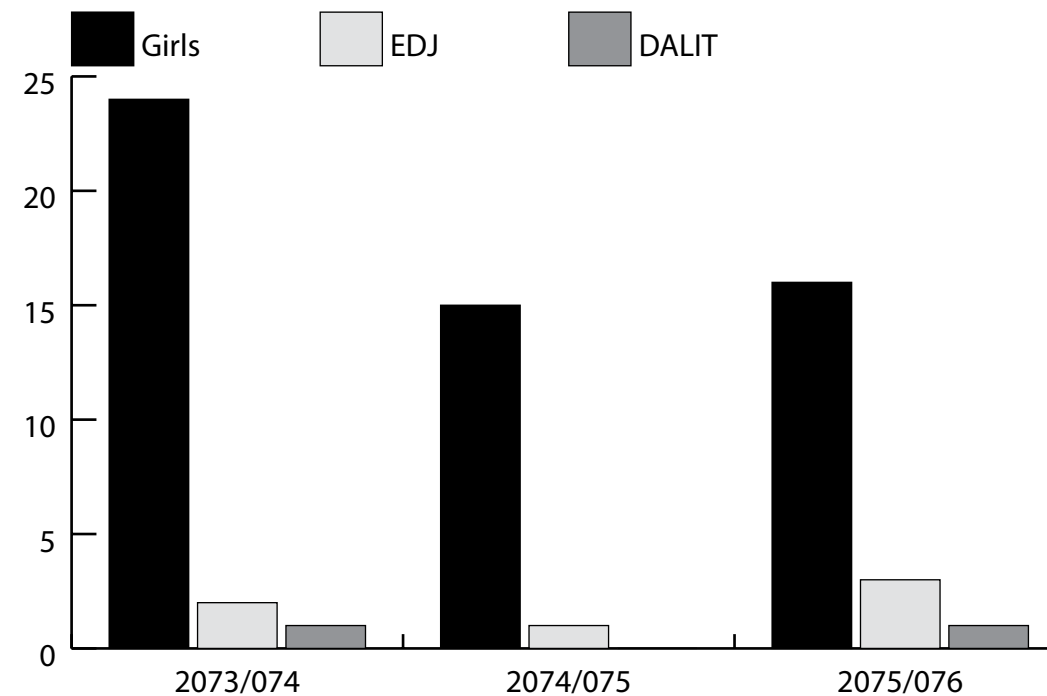
##### 4.1 Graduate Trend analysis of the Last three Years program wise (BBS/BED)

Data presented in this table is based on the college's record list as well as the statistical data form that submitted on the UGC.

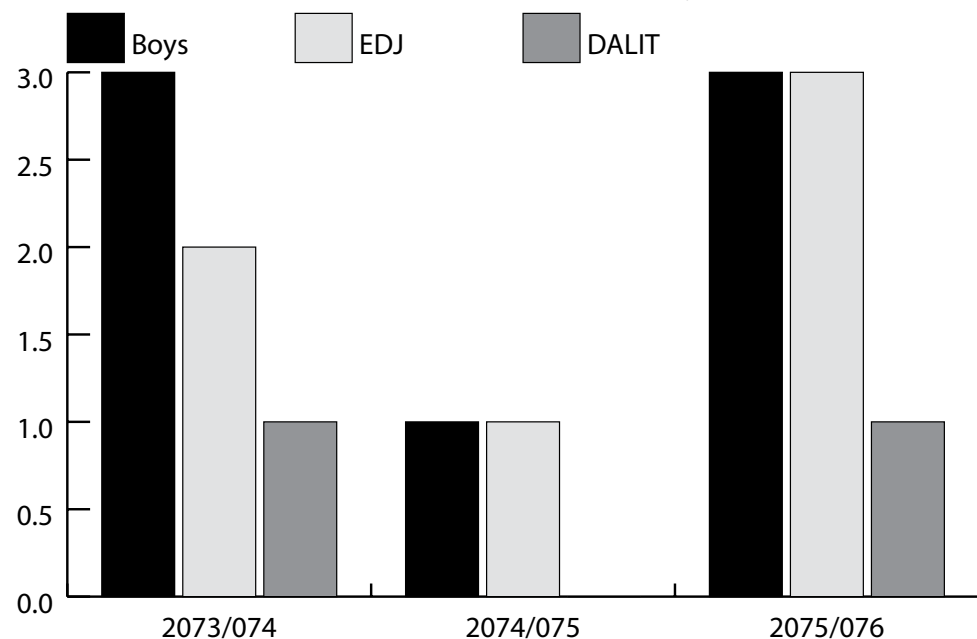
Table 7. Number of SSC in Bachelor Level

Year	Level: Bachelor				
	Total	Girls	Boys	EDJ	DALIT
2073/074	27	24	3	02	01
2074/075	16	15	1	1	0
2075/076	19	16	3	3	1

Figure 8. Graduate numbers in bachelor level interms of Girls, EDJs and Dalits



**Figure 9. Graduate of male and female students in last three years.**

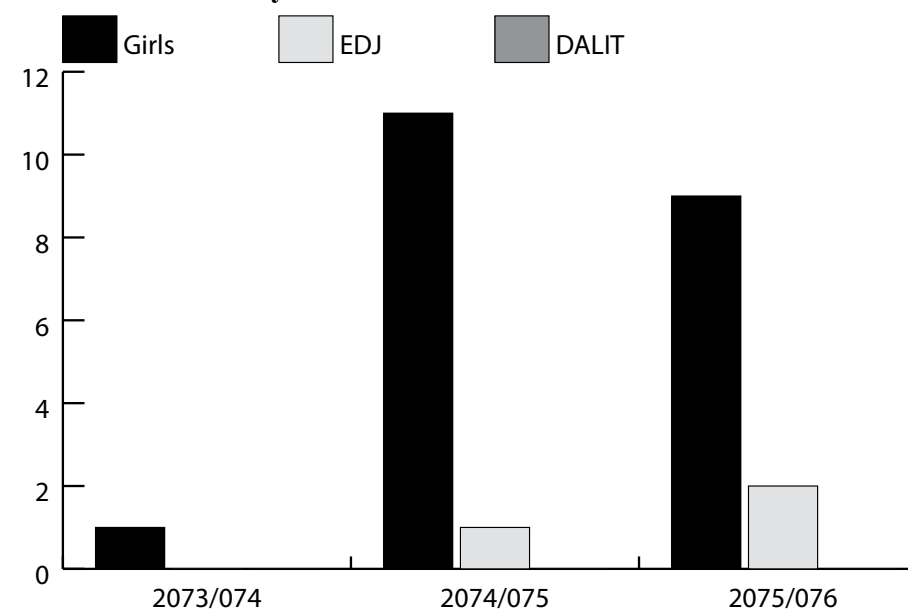


Above Table 6 shows the number of graduate of SSC in the last three years. The Highest number of graduates is in the year of 2073/074. of the 53 graduate 46 graduates are girls. Among Girls, EDJs and Dalit, the share of Dalits have least

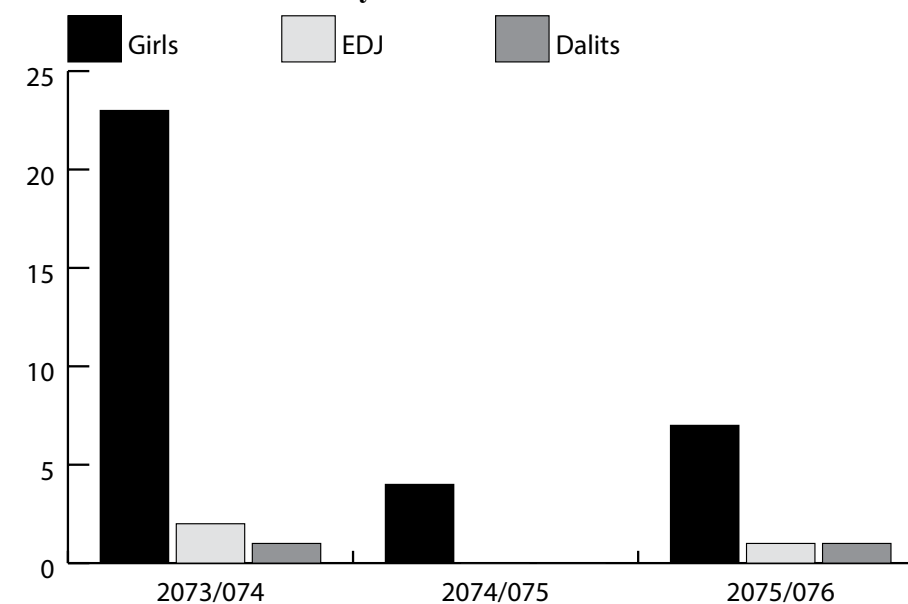
**Table 8. Graduate Number of SSC in Program-wise**

Year	Program: BBS				Program : BEd.			
	Total	Girls	EDJ	DALIT	Total	Girls	EDJ	Dalits
2073/074	3	1	0	0	24	23	2	1
2074/075	12	11	1	0	4	4	0	0
2075/076	11	9	2	0	8	7	1	1

**Figure 10. Graduate number in BBS programme interms of Girls, EDJ's and Dalits in the last three years.**



**Figure 11. Graduate numbers of B.Ed. programme in terms of Girls, EDJs and Dalits in the last three years.**



Above table 7 shows number of graduate for different program of bachelor level in the last three year. BED program has higher number of graduates compared to BBS program. This table also shows the graduation of female in both program is more than graduation of boys. Similarly of the total graduate about 15 percentage students are EDJs and Dalits having 85 percent for others.

## 5. Section 5

### 5.1 Programs

In this institute, there are both higher secondary level and college level educational program. Higher secondary level has been conducted by taking the affiliation from Higher Secondary Education Board of Nepal. In higher secondary section (+2), there are many subjects in two years program of commerce, education, hotel management, travel and tourism and humanities faculties. The college has got its affiliation from Tribhuvan University. It has conducted MBS and four year diploma in education and management having different major subjects like Account, Nepali, English, Population, Health, Hotel Management, Travel and Tourism, etc.

**Table 9. Academic programs of college**

Level	Programs
+ 2	Class 11 and 12
Bachelor	BBS and BEd. and BCA
Master	MBS

## 6. Section 6

### 6.1 Educational Pedagogy

Teaching learning process is the backbone of any educational institution. To make the teaching learning process effective, it needs different resources and support. The college conducts different workshops, seminars with the management of department to enhance the capacity of lectures. The college also provides different reference materials, training to lecturers. The college has also recently decided to provide on job facilities for further study like M.Phil. and P.H.D. Although the affiliated University, Tribhuvan University conducts the final examination and publishes results, the college has formed a separate examination committee to conduct the internal examination and prepare the results. So that the students can attend the final examination with experience of examination. The college conducts three internal examinations in an academic year and publishes results. These internal examinations motivate the students in study and they can achieve the best result

### 6.2 Faculties

Head of Management faculty	Chhabindra Dawadi
Members	Chitra Bahadur Adhikari
	Santa Ram Gurung
	Raju Bhat
	Kiran Sigdel
Head of Education faculty	Bhanu Shanker Poudel
Members	Bhanu Bhakta Aryal
	Milan Poudel
	Rudra Adhikari
	Gaura Adhikari
Head of Humanities faculty	Del raj Aryal
Members	Yurung Pakhrin
	Lila Bhandari
	Madhav Kafle
	Saroj Gyawali

## 7. Section 7

### 7.1 Management Committee

The management committee is the highest organ of this college. The management committee is selected by the general convention of local people, guardians and other stake holders. The tenure of a committee is of 3 years. the present management committee of this college is as follows.

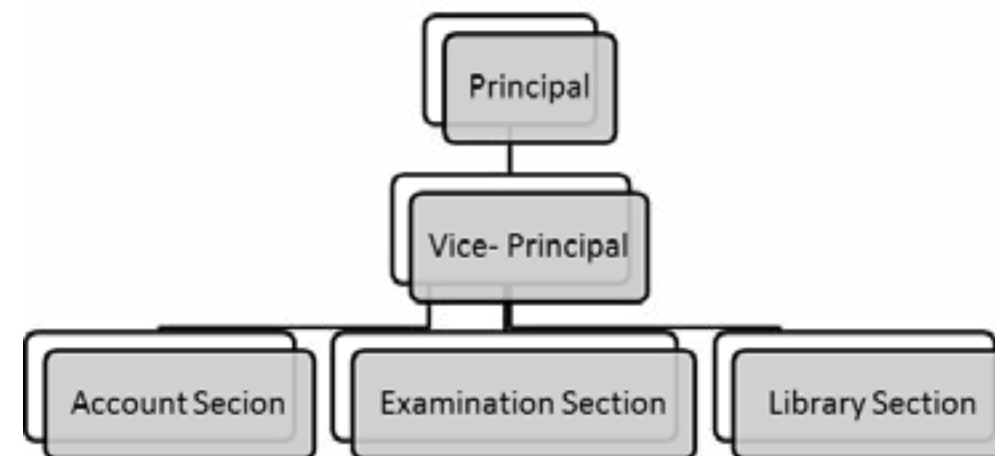
#### Management Committee

President	Ash Bahadur Gurung
Member	Krishna Hari Aryal
Member	Chandra Dhoj Gurung
Member	Topman Singh Gurung
Member	Dhan Bahadur Gurung
Member	Nar Bahadur Gurung
Member	Purna Bahadur Gurung
Member	Bachhu Basnet
Member	Bal Bahadur Khatri
Member	Balram Poudel
Member	Bichram Gurung
Member	Hon. Bishanu Maya Pariyar
Member	Bel Bahadur Gurung
Member	Mahesh Prasad Adhikari
Member	Sheshkanta Adhikari
Member	Surath Prasad Shrestha
Member	President of Association of Lecturer
Member	Head Teacher: Sharada Secondary School, Sharadanagar
Secretary	Principal: Basant Kumar Poudel

### 7.2 Administration

To run the academic and other regular activities, there is the administration of the college. The head of the administration is the principal of college. Under the leadership of principal there is a provision of vice-principal. There are also account Section, Examination Section and Library Section of the college. The structure of college administration is as follows.

Administration of college



## 8. Section 8

### Physical Progress

#### 8.1 Infrastructures Development

One of the most important aspects of any educational institution is its infrastructure. Unless the building, library and other facilities are not sufficient, the whole program of this institution including teaching learning process is disturbed. So, it is clear that every educational institutional should have strong and sufficient infrastructure. Shaheed Smarak College, Bakhanpur, Sharadanagar was established as the branch of Balkumari College in 2051 B.S. Then in 2053 B.S. it took the affiliation from T.U. At the beginning the building for the class rooms was provided by Sharada High School, Sharadanagar now which is replaced by new building constructed with the help of UGC grants and other. As the time passed, the need of class rooms was felt and a building with 2 floors (RCC roof) constructed in 2060 B.S., then another floor was added in the same building in 2065 B.S. by own sources of college as well as other doner. Meantime in 2069 BS another building of two floor was constructed with the help of UGC under SHEP scheme. Similarly under the HERP third floor of existing building is constructed and fourth floor is going to complete. The building, library and other infrastructures of this college are as follows

Table 10. Furnitures

Particulars	Qty.
Sofa	6 sets
Desk/ Bench	620
Tables	36
Table Steel	17
Tea Table	9
Chairs	40
Wooden Rack	5
Steel rack	18
Cupboard	8

#### 8.2 Educational Aids

To make learning very effective it is not only necessary to utilize the factors and techniques that facilitate learning, the teachers are to create certain conditions in the class room that may improve learning. These conditions are providing educational aids. Therefore college has focused on the educational aids to use it in the classroom.

Table 11. Educational Equipment's and vehicle

Particulars	Qty.
Computers	35
Printers	3
Photocopy	2
Overhead Projectors	5
Fax	1
Bus	1

Table 12. Physical infrastructure of SSC

Particulars	Qty.
Number of building	2
Number of classroom	25
Library Building	1
Laboratory	2
Basketball Court	1
Cycle stand	2
Toilets	5
Table tennis court	3
Volley Ball court	1
Stage	1
Canteen	1

**9. Section 9**

**Financial Progress**

**9.1 Source of Income**

Regular Sources (Internal and External)

College has following internal and external income sources.

- Student's Admission and Tuition Fee
- Land
- Interest
- Constitution Assembly fund
- Other donors
- Grants Sought
- UGC Grants
- Municipality Grants
- DDC Grants
- Other Grants

**Table 13. Income sources of the last three years**

Year	Self Generated	UGC & Government	Others
2073/074	14988290.00	2202701.67	1715622.75
2074/075	14703350.00	1862576.00	2180047.00
2075/076	14548628.00	2616046.50	2158422.00

**Figure 12. Income sources of the last three years**

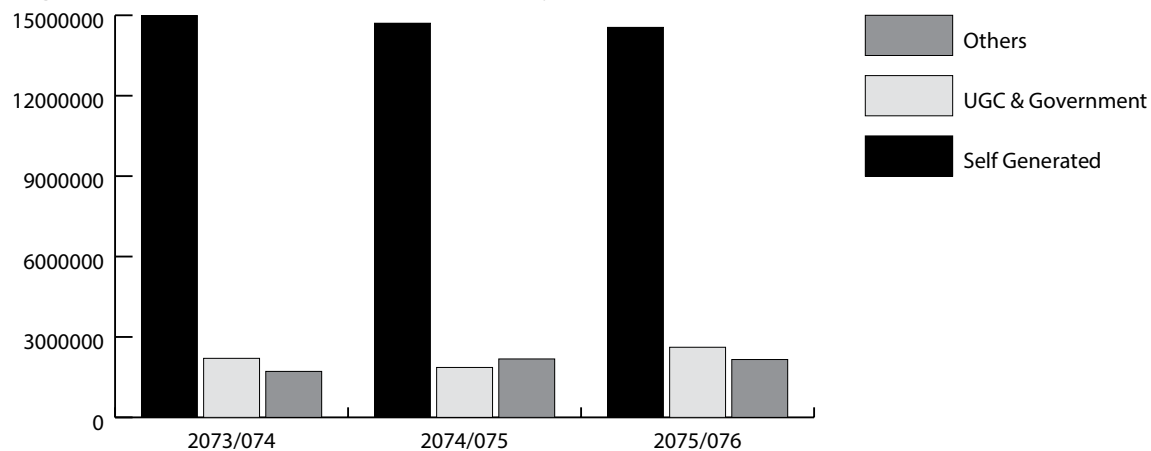


Table 12 presents the income of the college. Self-Generated income is the key sources of income.

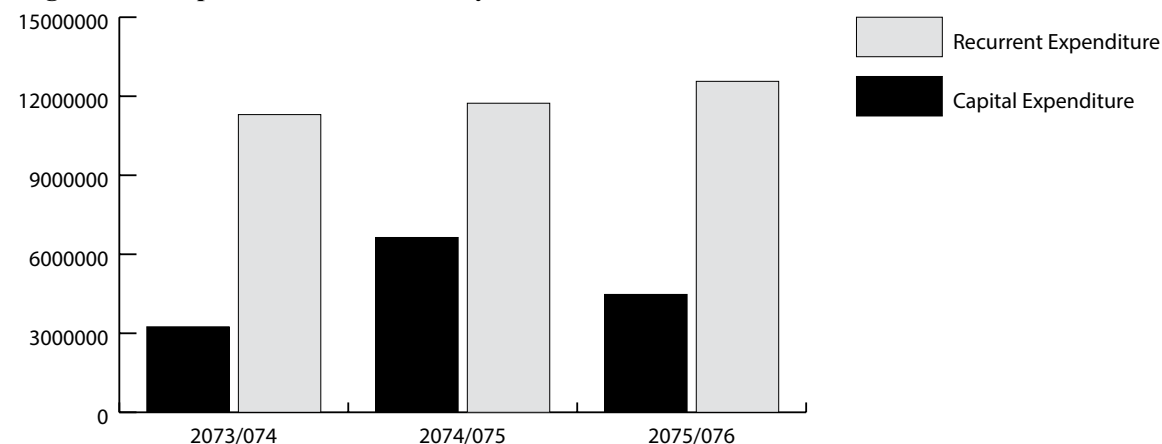
**9.2 Expenditures Trends.**

College has following Capital and recurrent Expenditure. Capital expenditure includes building, books, furniture's and education equipment whereas recurrent expenditure includes salary and others.

**Table 14. Expenditure of the last three years**

Year	Capital Expenditure	Recurrent Expenditure
2073/074	3246444.84	11302754.00
2074/075	6637413.00	11734467.00
2075/076	4475436.06	12565808.00

**Figure 13. Expenditure of last three years**

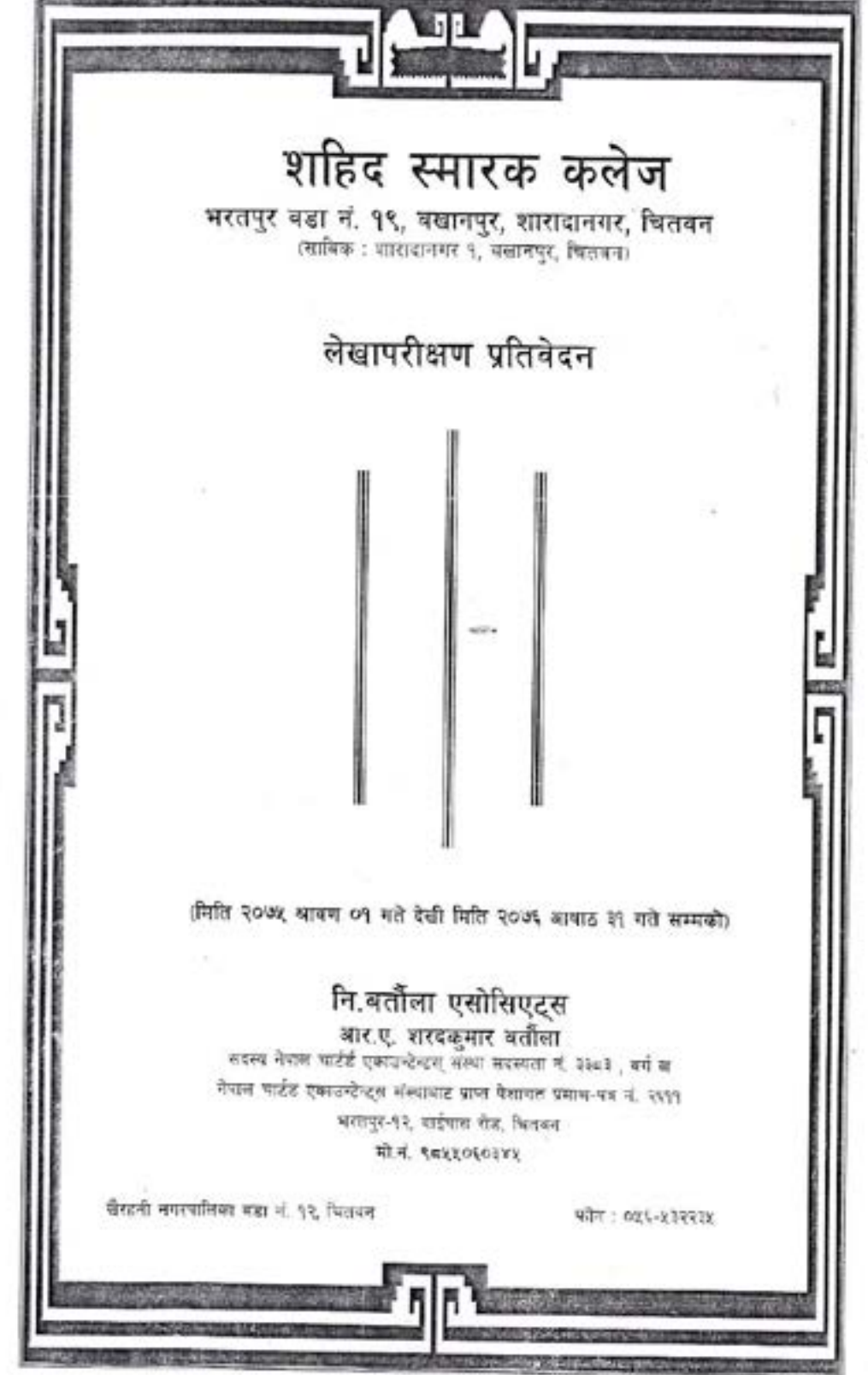


10. Section-10

Audit observation

10.1 Auditing

College is the following double entry system of book-keeping and auditing take place every year at the end of fiscal year and issues and steps are taken to mitigate the issues raised by Audit Observations. The Audit report of the last year is given below:



# Bartaula Associates

*Raj Shree Kumar Bartaula*  
Membership No. 3383 'B'  
COP 3099  
Firm Regd. No. 2611  
PAN 300833461

श्रीमान् अध्वरान्,  
शक्ति स्मारक कलेज  
भरतपुर महानगरपालिका वडा नं. १९, बस्नानपुर, शारदानगर, चितवन

## स्वतन्त्र लेखापरीक्षण प्रतिवेदन

- हामीले यस शहीद स्मारक कलेजको वार्षिक सन् २०७६/०३/२१ (१९ जुलाई २०१९) को बालागत, सो मितिमा समाप्त भएको आर्थिक वर्षको आय विवरण र नगद प्रवाह विवरणको लेखा परीक्षण सम्पन्न गरेका छौं। वित्तीय विवरणहरू प्रतिबन्धित अवस्थापनामा रहेका छन्। व्यवस्थापनले तयार गरेका ती वित्तीय विवरणहरू उपर लेखापरीक्षणको आधारमा आफ्नो मन्तव्य जारी गर्नु हामी उत्तरदायित्व हो।
- हामीले नेपाल लेखापरीक्षण मान तथा लेखा परीक्षणसँग सम्बन्धित अन्य प्रचलन समेतलाई आधार दिई लेखापरीक्षण सम्पन्न गरेका छौं। वित्तीय विवरण सारभूत रूपमा सतत शक्यता र रित्त छ भन्ने कुरामा विश्वस्त हुनको लागि ती लेखापरीक्षण मान अनुसार लेखापरीक्षण योजना तयार गरी उपरानुसार लेखापरीक्षण सम्पन्न गर्नु परेको छ। वित्तीय विवरण उल्लेखित रकम सुलाईएका अन्य विवरणलाई पुष्ट्याई गर्ने प्रमाणको छड्के परीक्षण समेत लेखापरीक्षणमा समावेश हुन्छ। संस्थाले अवलम्बन गरेको लेखा सिद्धान्त, व्यवस्थापनले गरेका महत्वपूर्ण अनुमान एवं वित्तीय विवरण प्रस्तुतीको समय स्थितिको मूल्याङ्कन पनि लेखापरीक्षणमा समावेश हुन्छ। लेखापरीक्षणले हामीले मन्तव्यलाई पूर्वापत आधार प्रदान गर्ने कुरामा हामी विश्वस्त छौं।
- उपरोक्त आधारमा लेखापरीक्षण गरी निम्नानुसारको प्रतिवेदन पेश गरेको छौं।
  - लेखापरीक्षण सम्पन्न गर्न हामीले आवश्यक ठागेका सूचना र स्पष्टीकरणहरू उपलब्ध भएका छन्।
  - यस प्रतिवेदनसँग सम्बन्धित बालागत, नाफा नोक्सान हिसाब र नगद प्रवाह विवरण तथा तरसम्बन्धी अनुसूचिहरू शिफा विभागले तोकेको ढाँचा (Form) तथा संस्थाले राखेको लेखासँग दुस्त रहेका छन्।
  - हामी विचारमा संस्थाले आफ्नो मित्तीय प्रचलित कानून अनुसार टीकरसँग राखेको छ।
- हामी रायमा सतत वित्तीय विवरणहरूले शहीद स्मारक कलेजको वार्षिक सन् २०७६/०३/२१ (१९ जुलाई २०१९) गतेको वित्तीय स्थिति, सो मितिमा समाप्त भएको आर्थिक वर्षको संचालन नीति र नगद प्रवाहको उचित तथा सार्थक भिषण गरेको र यो विवरणहरू नेपाल चार्टर्ड एकाउन्टेन्ट्स संस्थाबाट जारी नेपाल लेखा मान, लेखाको सर्वमान्य

कमरा :

Bharatpur Metropolitan City, Ward No. 12, Bypass Road, Town, Chitwan (Dist.), Nepal



सिद्धान्त तथा प्रचलन अनुसार र वि. वि. वि. ऐन तथा शिफा विभागको निर्देशन अनुसार टीकरसँग तयार गरिएका छन्।

- माथि उल्लेखित व्यहोराको अतिरिक्त हामीले गरेका लेखा परीक्षण तथा हामीलाई प्राप्त सूचना एवं उपलब्ध स्पष्टीकरणको आधारमा निम्नानुसारको रूप प्रतिवेदन पेश गर्दछौं।

## हामी विचारमा,

- संस्थाको संचालक समिति वा कुनै संचालक वा संस्थाको कुनै कर्मचारीले लेखा सम्बन्धि कुनै ऐन कानून विरुद्ध काम गरेको वा संस्थाबाट कुनै हानी नोक्सानी वा बेडियाब गरेको देखिएन।
- संस्थाले गरेको कारोबार तथाको अतिवारी विप रहीको र यी कारोबार सन्तोषजनक रूपमा भएको देखिएन।
- संस्थाले वि. वि. वि.बाट जारी निर्देशन विपरीत काम गरेको देखिएन।

अन्तमा लेखा परीक्षण अवधिमा सहयोग गर्नुहुने संस्थाका अध्यक्ष, कलेज प्रमुख, संचालक सदस्यहरू तथा लेखापाललाई धन्यवाद ज्ञापन गर्दै आगामी दिनमा संस्थाको उत्तरोत्तर प्रगतिको हार्दिक कामना गर्दछौं।

आर.ए. शरदकुमार बर्तौला  
नि. बर्तौला एसोसिएट्स  
मिति २०७६/०३/२१





## शाहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन

अनुसूचि-१९

लेखा नीति तथा लेखा सम्बन्धि टिप्पणीहरू

मिति २०७६ साल आषाढ महान्तको

संस्थाले अपनाएका प्रमुख सेवा निर्देशक तथा सेवा सम्बन्धि टिप्पणीहरू निम्नानुसार छन्।

- (१) स्थिर सम्पत्तिका जडान बढाउ र अपभेदन :
- संस्थाले स्वामी सम्पत्तिको आसकको नियमावली बमोजिम मूल्य जस्त बढा गरिएको छैन। विस्तृत बर्षहरू देखीने झस्त कट्टीको व्यवस्था गरिएको हुँदा यस बर्षको झस्त कट्टीको व्यवस्था गरिएको छैन।
- (२) सेवाभारत :
- संस्थाले सेवा विवरणहरू सेवाको सर्पमान्य सिद्धान्त को आधारमा नेपाल सेवा परीक्षणमा एव नेपाल चार्टर्ड एकाउन्टेन्स संस्था ऐन, २०५३ तथा विषय २०५२ को परिधि भित्र रहे सेवापरिक्षण गरे तयार गरिएको छ।
- (३) जिम्मी मौन्दात :
- जिम्मी मौन्दातको मूलांकन लागत परत मोतको आधारमा First in First out को आधारमा गरिएको छ।
- (४) आम्दानीको मापदण्ड :
- सेवा विक्री वा अन्य सेवा प्रदान गरेपछि सो पाउने फिल गरिएको रकमलाई Accrual Basis मा आम्दानीमा लेखाङ्कन गर्ने गरिएको छ।
- (५) अनुसूचि :
- आर्थिक विवरणहरूलाई राजिलै संग पढ्न र सम्भनको लागि सेवाका मुख्य शीर्षकको रकमहरूलाई मात्र बासलातमा र आम्दानी विवरण हिसावमा देखाइएको छ र गत वर्ष छनदान्याञ्जल रकममा भएको फरकलाई यस बर्षमा ढस्त रकमलाई संलग्न गरि तयार गरिएको छ।

### टिप्पणी तथा सुझावहरू

- (१) संस्थाले आन्तरिक सेवापरीक्षणले रिस्क सन्नाहा सुझाव प्रति विधेय आगतावेष दिनहुन अनुरोध गर्दछु।
- (२) संस्थाको आन्तरिक सेवापरीक्षण आर्थिकरूपमा मात्र नभई कम्तीमा पाक्षिक वा मासिकरूपमा सेवाको सुचिपेक्षण गरी सन्नाहसुझाव दिनहुन अनुरोध गर्दछु।
- (३) संस्थाले निम्न शीतमा लाग्नेकार कट्टी गरी आन्तरिक राजस्व कार्यालयमा जम्मा गर्नुपर्ने देखिन्छ।

क) सेवा परीक्षण शुल्कको

ख) सम्बन्धीहरूको पारिश्रमिकको

डा. ए. शाहिदकुमार, बखानपुर  
नि. पत्तिका एकाउन्टेन्स  
मिति २०७६/०७/२९



## शाहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.व. २०७५/२०७६ को मिति २०७६ आषाढ महान्तको

### बासलात

क्र. सं.	वृत्ती तथा बाकिल	अनुसूची	यस बर्षको	गत बर्षको
१	बचत कोष हिसाब विवरण	६	२७,२०३,६३९.०९	२५,२९९,००६.६४
२	अनुदान हिसाब विवरण	३	१,४००,०००.००	०.००
३	भुक्तानी दिनुपर्ने हिसाब विवरण	४	४,६३६,००९.००	३,४००,३९३.००
४	छनदान्याञ्जल हिसाब विवरण	१०	३,३४०,००९.००	३,३४०,००९.००
जम्मा वृत्ती तथा बाकिल			२६,६०९,६५७.०९	३२,०३९,४०८.६४
क्र. सं.	सम्पत्ती		यस बर्षको	गत बर्षको
१	भण्ड तथा बैंक मौन्दात	१	२,०२९,९०९.९९	१,४९९,२०४.६७
२	पेसवी, सापटी तथा छरीटी हिसाब विवरण	१६	३२२,०००.००	३२२,०००.००
३	सम्पत्ती हिसाब विवरण	१७	३३,०९९,३९९.९०	३०,२२०,९९४.९०
जम्मा सम्पत्ती			२५,४५१,२०९.८९	३२,०४२,१९९.५७

रम्य सेवा नीति तथा टिप्पणीहरू अनुसूचि १९

बासको मितिमा संलग्न प्रतिवेदनको आधारमा

(विष्णुप्रसाद सुवेदी)  
संस्थापक

(बसन्तकुमार पौडेल)  
कलेक्टर/सुभ

(आशाकहादुर राणा)  
आयुक्त

(तारकप्रसाद बस्नेत)  
संस्थापक

कोषी अरुणो मिश्र सेवा सुचिकार अण्डा  
मिति २०७६/०७/२९



### शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.व. २०७५/२०७६ को मिति २०७६ आषाढ मसान्तसम्मको

### आय व्यय विवरण

क्र. सं.	व्यय विवरण	अनुसूचि	वस बर्षको	गत बर्षको
१	संचालन (शुल्क) आम्दानी हिसाब विवरण	२	१४,२४८,६२८.००	१४,७०३,३२०.००
२	अन्य आम्दानी हिसाब विवरण	३	४,७७४,४६८.२०	४,०४२,६२३.००
क	जम्मा		१९,३२३,०९६.२०	१८,७४५,९४३.००
क्र. सं.	आय विवरण	अनुसूचि	वस बर्षको	गत बर्षको
१	तलब तथा भत्ता खार्च हिसाब विवरण	७	१२,४६४,८०८.००	११,७३४,४६३.००
२	प्रशासनिक खार्च हिसाब विवरण	८	२,३२३,००३.०६	१,३६६,८४६.००
३	परीक्षा खार्च हिसाब विवरण	९	१,३०४,२१३.००	१,२१२,४२६.००
४	अतिरिक्त क्याम्पस संचालन खार्च हिसाब विवरण	१०	८४,९८२.००	१२६,३९०.००
५	आर्थिक सहयोग हिसाब विवरण	११	२८६,७४०.००	७९१,७४४.००
६	शैक्षिक सामग्री खरिद हिसाब विवरण	—१२	१०१,९९९.००	१८,३४२.००
७	विज्ञापन खार्च हिसाब विवरण	१४	१४३,२६०.००	३८,६४०.००
८	अन्य खार्च हिसाब विवरण	१५	१९२,९०४.००	२७४,२२१.००
ख	जम्मा व्यय		१७,०४९,२४४.०६	१४,६२३,२९७.००
ग	वस बर्षको बचत तथा नाफा (क-ख=ग)		२,२७३,८५२.१४	३,१२२,६४६.००

प्रमुख तथा मिति तथा दिवसको लागि अनुसूचि १९

आयको मितिमा सन्तुलन प्रतिवेदनको आधारमा

  
(बिनाप्रसाद श्रेष्ठ)  
सेखापाल

  
(बसन्तकुमार पौडेल)  
कलेजप्रमुख

  
(आनन्दप्रसाद शर्मा)  
अध्यक्ष

  
(श्रीप्रसाद श्रेष्ठ)  
सेखापरीक्षक  
सम्बन्धी विवरण बचत प्रतिवेदन अनुसार  
मिति २०७६/०६/२१

### शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.व. २०७५/२०७६ को मिति २०७६ आषाढ मसान्तसम्मको

### सन्तुलन परीक्षण

देबिट विवरण	अनुसूचि	रकम रु.	क्रेडिट विवरण	अनुसूचि	रकम रु.
बैंक तथा नगद हिसाब विवरण	१	२,८२९,९७९.९९	संचालन (शुल्क) आम्दानी हिसाब विवरण	२	१४,७०३,३२०.००
तलब तथा भत्ता खार्च हिसाब विवरण	७	१२,४६४,८०८.००	अन्य आम्दानी हिसाब विवरण	३	४,७७४,४६८.२०
प्रशासनिक खार्च हिसाब विवरण	८	२,३२३,००३.०६	भूतानी दिवस हिसाब विवरण	४	४,६२८,८०९.००
परीक्षा खार्च हिसाब विवरण	९	१,३०४,२१३.००	अनुदान हिसाब विवरण	५	१,४००,०००.००
अतिरिक्त क्याम्पस संचालन खार्च हिसाब विवरण	१०	८४,९८२.००	बचत कोष हिसाब विवरण	६	२४,२२९,८०६.६४
आर्थिक सहयोग हिसाब विवरण	११	२८६,७४०.००	दानदानाञ्चल हिसाब विवरण	१८	३,३४०,७८१.००
शैक्षिक सामग्री खरिद हिसाब विवरण	१२	१०१,९९९.००			
विज्ञापन खार्च हिसाब विवरण	१४	१४३,२६०.००			
अन्य खार्च हिसाब विवरण	१५	१९२,९०४.००			
पेशी, सापटी तथा धरीटी हिसाब विवरण	१६	३४२,७००.००			
सम्पत्ति हिसाब विवरण	१७	३३,८२१,३६९.९८			
जम्मा		४४,०४९,४८४.९४	जम्मा		४४,०४९,४८४.९४

  
(बिनाप्रसाद श्रेष्ठ)  
सेखापाल

  
(बसन्तकुमार पौडेल)  
कलेजप्रमुख

  
(आनन्दप्रसाद शर्मा)  
अध्यक्ष

  
(श्रीप्रसाद श्रेष्ठ)  
सेखापरीक्षक

सम्बन्धी विवरण बचत प्रतिवेदन अनुसार  
मिति २०७६/०६/२१



### शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.नं. २०७४/२०७६ को मिति २०७६ आषाढ महान्तसम्मको

### नगद प्रवाह विवरण

क्र.सं.	विवरण	वस बर्षको रकम	गत बर्षको रकम
क.	संचालन क्रियाकलापहरूबाट नगद प्रवाह		
१	आपकपतिहरूको सुद बचत/मुलाफा समायोजन ; हाल खाई	२,२८१,८२२.४४	३,१२२,६७६.००
		०.००	०.००
	सुद संचालन क्रियाकलापहरूबाट नगद प्रवाह	२,२८१,८२२.४४	३,१२२,६७६.००
२	धान पुँजी परिवर्तन समायोजन		
२.१	अन्तिम मौज्यात (वृद्धि)/कर्म	०.००	०.००
२.२	भुक्तानी दिनुपर्ने दावित्वमा वृद्धि/(कर्म)	१,२२०,४०८.००	२,०४४,२९७.००
२.३	वेपरी, सापटी, धरौटी तथा पाउनुपर्ने हिसाबमा (वृद्धि)/कर्म	-२०,०००.००	-२५,०००.००
	सुद संचालन क्रियाकलापहरूबाट नगद प्रवाह (क)	२,४८१,२२०.४४	४,१०१,८९३.००
ख.	सम्बन्धि क्रियाकलापहरूबाट नगद प्रवाह		
१	स्वियर सम्पत्ती बच (वृद्धि)/कर्म	-३,४९२,३७४.००	-६,६३७,४९३.००
२	स्वय सगानीमा (वृद्धि)/कर्म	०.००	०.००
३	वेपरी सगानी (वृद्धि)/कर्म	०.००	०.००
	सुद संचालन क्रियाकलापहरूबाट नगद प्रवाह (ख)	-३,४९२,३७४.००	-६,६३७,४९३.००
ग.	विश सम्बन्धि क्रियाकलापहरूबाट नगद प्रवाह		
१	वेपरी पुँजिमा वृद्धि/(कर्म)	०.००	०.००
२	अनुदान हिसाबमा वृद्धि/(कर्म)	१,२००,०००.००	०.००
३	स्वय हिसाबमा वृद्धि/(कर्म)	०.००	०.००
४	अन्य कोष अन्य बचपट हिसाब वृद्धि/(कर्म)	०.००	०.००
	सुद संचालन क्रियाकलापहरूबाट नगद प्रवाह (ग)	१,२००,०००.००	०.००
	सुद नगद प्रवाहमा आएको परिवर्तन (क + ख + ग)	१,४०९,६४६.४४	-१,७३५,४२०.००
	गतबर्षको नगद तथा बैंक मौज्यात	१,४९९,२८४.६७	३,९२४,८०४.६७
	यसबर्षको नगद तथा बैंक मौज्यात	२,८२९,९३१.११	१,४९९,२८४.६७

(दिपकप्रसाद सुवेदी)  
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संघी कार्यालय चितवन नगर प्रशासनिक अड्डा  
मिति २०७६.०७.१९

### शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.नं. २०७४/२०७६ को मिति २०७६ आषाढ महान्तसम्मको

अनुसूचि - १

### बैंक तथा नगद हिसाब विवरण

क्र.सं.	विवरण	वस बर्षको	गत बर्षको
१	जम्मा बैंक ब.क्रि.नं. ०४३००२०१९३९८९०९	१,०४१,६२०.००	४२६,४४०.००
२	नेपाल बैंक लि. लि.नं. २४१११८०७४	७,७०४.४०	७,७०४.४०
३	नेपाल बैंक लि. लि.नं. ०२४०१०००४२९७८२९	२०,७२८.७४	२०,८२२.००
४	नेपाल बैंक लि. लि.नं. २४१११९४७८	७,४९८.८६	७,४९८.८६
५	नेपाल बैंक लि. लि.नं. ०८२००९०९९	१,०२,२७४.००	८०,२९०.४९
६	नेपाल बैंक लि. मुद्राति खाता	६३०,०००.००	६३०,०००.००
७	प्रभु बैंक	१२,६९९.००	४४,३९७.८६
८	राष्ट्रिय बचिगण्य बैंक लि.	९७२,७२६.००	१४७,३४६.००
९	सानो नगदी कोष	०.००	२०,०००.००
१०	नगद मौज्यात	१४,००३.००	२,७४३.९६
	जम्मा	२,८२९,९३१.११	१,४९९,२८४.६७

अनुसूचि - २

### संचालन (शुल्क) सम्बन्धि हिसाब विवरण

क्र.सं.	विवरण	वस बर्षको	गत बर्षको
१	भर्ना शुल्क	३,८८६,९२४.००	३,८६०,२००.००
२	शिक्षण शुल्क	८,६६४,९७०.००	८,९९९,९००.००
३	पुस्तकालय शुल्क	८,०००.००	१,२००.००
४	भर्ना आवेदन फारम शुल्क	११२,२००.००	११८,४००.००
५	वि. वि. तथा उच्च मा. वि. रता शुल्क	२०३,९००.००	१८४,९००.००
६	परीक्षा फारम शुल्क	१,१४७,७२०.००	१,०८९,६००.००
७	चारिणीक प्रमाण पत्र शुल्क	१२४,२००.००	११२,०००.००
८	जरिवाना शुल्क	८९,३३३.००	२३,४३०.००
९	परिचय पत्र शुल्क	३४,९००.००	३१,१००.००
१०	रेडकस शुल्क	३४,३२०.००	३४,४३०.००
११	टाई, टि सर्ट तथा अन्य विक्रीबाट आम्बानी	२४२,९२०.००	२४७,४२०.००
	जम्मा	१४,४४८,१२०.००	१४,७०३,३४०.००

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संघी कार्यालय चितवन नगर प्रशासनिक अड्डा  
मिति २०७६.०७.१९

### शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.ब. २०७४/२०७५ को मिति २०७५ आषाढ मसान्तसम्मको

अनुसूचि - ३

#### अन्य आम्दानी हिसाब विवरण

क्र.सं.	विवरण	यस वर्षको	गत वर्षको
१	विद्यार्थी विद्यालय अनुदान	१,०७२,२००.००	१,८६२,४७५.००
२	उ.मा.वि. मार्फत केन्द्र संकायगत आम्दानी	१४१,९६०.२०	१२१,३६४.००
३	निवेदन शुल्क फिर्ता आम्दानी	-	१४०,०००.००
४	टि.भि. फिर्ता आम्दानी	-	६७,०००.००
५	झ्याङ आम्दानी	३६,२९९.००	४८,२९४.००
६	आर्थिक सहयोग प्राप्त आम्दानी	२,१२८,४२२.००	-
७	बस भाडा आम्दानी	१,३२३,९६०.००	-
८	जग्गाघाट प्राप्त आम्दानी	२७,६००.००	२२,६००.००
९	मकान निर्माण शुल्क आम्दानी	१४,६००.००	-
	जम्मा	४,७७४,४६८.२०	२,२२२,९०६.००

अनुसूचि - ४

#### भक्तानी दिवसको हिसाब विवरण

क्र.सं.	विवरण	यस वर्षको	गत वर्षको
१	प्रशासनिक तलब खर्च हिसाब	४१७,३६२.००	४८१,२०२.००
२	शिक्षण तलब खर्च हिसाब	४,०४३,४३९.००	२,८४९,१०८.००
३	भत्ता खर्च	२८,०००.००	२९,०००.००
४	दैनिक भरण भत्ता	४०,०००.००	३७,०००.००
५	ते.प. शुल्क	२०,०००.००	२०,०००.००
	जम्मा	४,६४८,८०१.००	३,४०६,३१३.००

(विष्णुप्रसाद सुवेदी)  
संस्थापाल

(बसन्तकुमार पौडेल)  
कलेज प्रमुख

(आशाबहादुर सामा)  
अध्यक्ष

(शारदकुमार भर्तीस)  
संस्थापरीक्षक



सबैको लागि शिक्षा सारथी संस्था  
मिति २०७५/०७/२५

### शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.ब. २०७४/२०७५ को मिति २०७५ आषाढ मसान्तसम्मको

अनुसूचि - ५

#### अनुदान हिसाब विवरण

क्र.सं.	विवरण	यस वर्षको	गत वर्षको
१	प्रदेश सरकारबाट प्राप्त	१,२००,०००.००	०.००
	जम्मा	१,२००,०००.००	०.००

अनुसूचि - ६

#### बचत कोष हिसाब विवरण

क्र.सं.	विवरण	यस वर्षको	गत वर्षको
१	गत वर्षको	२४,२२१,८०६.६४	२२,०९९,९३०.६४
२	अक्षय कोष हिसाब	-	-
३	यस वर्षको बचत	२,२८९,८४२.४४	३,९२२,६७५.००
	जम्मा	२६,५११,६४९.०८	२६,०२२,६०५.६४

#### तलब तथा भत्ता खर्च हिसाब विवरण

क्र.सं.	विवरण	यस वर्षको	गत वर्षको
१	तलब प्रशासन खर्च	१,२०८,८२७.००	१,२९४,४३४.००
२	तलब शिक्षण खर्च	१०,८२३,९८९.००	९,९०४,४४२.००
३	जग्गा खर्च	४६,७००.००	१८,४४०.००
४	भत्ता खर्च	१२६,२००.००	१४२,९४०.००
५	उपदान खर्च	-	२४,०००.००
६	दैनिक भरण भत्ता	४०,०००.००	३७,०००.००
	जम्मा	१२,४१४,८०६.००	११,७३६,४६६.००

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सबैको लागि शिक्षा सारथी संस्था  
मिति २०७५/०७/२५

### शाहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.न. २०७५/२०७६ को मिति २०७६ आषाढ मसान्तसम्मको

अनुसूचि - ८

#### प्रशासनिक खर्च हिसाब विवरण

क्र.सं.	विवरण	गत वर्षको	गत वर्षको
१	छपाई तथा मसलख खर्च	९९,५९९.००	७३,९०२.००
२	टेलिफोन महशुल तथा नेट खर्च	२,६००.००	८,७३३.००
३	परपत्रिका खर्च	१०,९८०.००	०.००
४	अतिथि सत्कार खर्च	१७,८५०.००	११,२०५.००
५	लेखापरीक्षण खर्च (गत वर्षको)	२५,०००.००	२०,०००.००
६	मर्मत संधार खर्च	६१,७९०.००	१८०,२१६.००
७	विद्युत महशुल	७९,४२०.००	५२,६७४.००
८	सानेपानी महशुल	५,९००.००	०.००
९	ईन्धन खर्च	४९,७३९.००	६९,२९९.००
१०	सरसफाई खर्च	०.००	१५,३००.००
११	बस मर्मत संधार खर्च	१९८,४४६.००	१८९,९७८.००
१२	बैंक कमिशन खर्च	४४०.००	९४०.००
१३	आर्थिक सहयोग तथा उपहार खर्च	१०,०००.००	२८,१११.००
१४	भाडा तथा टुबानी खर्च	७९,९२९.००	९१,३००.००
१५	सम्बन्धन तथा नविकरण शुल्क खर्च	१,०६६,४००.००	२०२,४००.००
१६	भ्रमण तथा यातायात खर्च	९८,१३९.००	८३,२८४.००
१७	कार्यालय सामान खरिद खर्च	०.००	१४,७५०.००
१८	बस बिना शुल्क	६०,६४९.००	६७,२९०.००
१९	सवारी कर	३८,९००.००	१२,०६०.००
२०	विभिन्न खर्च	४,९९४.०६	४,८९६.००
जम्मा		२,३२३,००३.०६	१,३६६,६४६.००

(बिष्णुसोद सुवेदी)  
संस्थापक

(मकनकुमार पौडेल)  
कार्यप्रमुख

(आशाबहादुर सामा)  
अध्यक्ष

(शरदकुमार भट्टी)  
लेखापरीक्षक



### शाहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.न. २०७५/२०७६ को मिति २०७६ आषाढ मसान्तसम्मको

अनुसूचि - ९

#### परीक्षा खर्च हिसाब विवरण

क्र.सं.	विवरण	गत वर्षको	गत वर्षको
१	आन्तरिक परीक्षा	३८,६९४.००	४३,९९९.००
२	फर्म तथा परीक्षा शुल्क	७४०,९६०.००	७९२,३४४.००
३	दलां शुल्क	१५२,०००.००	१४९,०००.००
४	HM प्रयोगात्मक सामग्री खरिद	३८,९४२.००	४९,०००.००
५	प्रयोगात्मक परीक्षा	७२,०५०.००	१०७,६४४.००
६	SSR खर्च	३२,२००.००	०.००
७	CMAT खर्च	२२,५००.००	०.००
८	सम्भास विज्ञापन शुल्क	०.००	१,६४०.००
९	बि. बि. सेवा शुल्क खर्च	३८,३००.००	४४,२४०.००
१०	परीक्षा केन्द्र संचालन खर्च	१४९,९६०.००	१२९,२६४.००
जम्मा		१,३०४,२९६.००	१,९९२,४३९.००

अनुसूचि - १०

#### अतिरिक्त क्याम्पस संचालन खर्च हिसाब विवरण

क्र.सं.	विवरण	गत वर्षको	गत वर्षको
१	आर्थिक उल्लेख कार्यक्रम तथा समारोह खर्च	२९,२३२.००	३८,९१४.००
२	रीतिगत भ्रमण खर्च	९,०००.००	७३,३७४.००
३	खेलकण्ड खर्च	२३,९४३.००	९४,७००.००
जम्मा		६२,१७५.००	१,०६,९८८.००

अनुसूचि - ११

#### आर्थिक सहयोग हिसाब विवरण

क्र.सं.	विवरण	गत वर्षको	गत वर्षको
१	छापवृत्ति खर्च	२८६,७४०.००	३८७,८२०.००
२	आर्थिक सहयोग खर्च	-	२६२,९२४.००
जम्मा		२८६,७४०.००	६५०,७४४.००

(बिष्णुसोद सुवेदी)  
संस्थापक

(मकनकुमार पौडेल)  
कार्यप्रमुख

(आशाबहादुर सामा)  
अध्यक्ष

(शरदकुमार भट्टी)  
लेखापरीक्षक



## शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.व. २०७४/२०७५ को मिति २०७५ आषाढ मसान्तसम्मको

अनुसूचि - १२

### शैक्षिक सामग्री खरिद हिसाब विवरण

क्र.सं.	विवरण	वस वर्षको	गत वर्षको
१	पुस्तक खर्च यसवर्ष	३३,९१९.००	१४,४९२.००
२	बैच साईट निर्माण खर्च	४७,०००.००	०.००
३	खेलकद सामग्री	१०,२००.००	४,०२०.००
जम्मा		९१,११९.००	१८,५१२.००

अनुसूचि - १३

### अन्य सम्पत्ती खरिद हिसाब विवरण

क्र.सं.	विवरण	वस वर्षको	गत वर्षको
१	कम्प्युटर खरिद खर्च यसवर्ष	१,४८७,६४२.००	-
२	फर्निचर खर्च	११,४२०.००	१,४६८,०३४.००
३	जेनेरेटर खरिद	-	९२७,७३०.००
४	विजुली बढाउन खर्च	३०,९८७.००	२४,९४७.००
५	बस खरिद (वसको विस्ता र ज्याज खर्च समापोजन गर्न बाँकी)	८७७,०००.००	८१७,०००.००
६	पानी सुँडिकरण मेसिन तथा अन्य सामान खरिद	३८,३४०.००	४९७,२००.००
७	भवन तथा तारपोल निर्माण खर्च	१,१०६,९४२.००	२,९०२,२६२.००
जम्मा		३,२९६,२७१.००	६,९१७,४७३.००

अनुसूचि - १४

### विज्ञापन खर्च हिसाब विवरण

क्र.सं.	विवरण	वस वर्षको	गत वर्षको
१	प्रचारप्रसार तथा सुपरिवेशन खर्च	१४३,२६०.००	३८,१४०.००
जम्मा		१४३,२६०.००	३८,१४०.००

  
(बिनायप्रसाद श्रेष्ठ)  
संस्थापक

  
(प्रकाशकुमार पौडेल)  
कार्यकारी अध्यक्ष

  
(आशाबहादुर थापा)  
अध्यक्ष

  
(प्रकाशकुमार पौडेल)  
संस्थापक



## शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.व. २०७४/२०७५ को मिति २०७५ आषाढ मसान्तसम्मको

अनुसूचि - १५

### अन्य खर्च हिसाब विवरण

क्र.सं.	विवरण	वस वर्षको	गत वर्षको
१	पोसाक खर्च	१४०,६९०.००	२१४,९०९.००
२	मार्ग खरिद खर्च	२,८००.००	-
३	फुल बरीचा तथा सरसफाई खर्च	१७,८२०.००	-
४	रेडकस कार्यक्रम खर्च	९,७९०.००	२७,७६२.००
५	लाभिम, पोष्टी तथा प्रशिक्षण खर्च	२१,६०२.००	३१,४४०.००
६	पब्लिक क्वान्पस संघ सदस्यता शुल्क	-	-
जम्मा		१९२,९०२.००	२७४,२२१.००

अनुसूचि - १६

### घरेली, सापटी तथा चरौटी हिसाब विवरण

क्र.सं.	विवरण	वस वर्षको	गत वर्षको
१	राजु भाट छाबुति कापल	२२,७००.००	२२,७००.००
२	गुन्जमान ई. बर्जाप	१०,०००.००	-
३	तुल बहादुर गुल्ड.	२०,०००.००	०.००
४	भवन निर्माण ठेकेदार ईन्चर महली	३००,०००.००	३००,०००.००
जम्मा		६५२,७००.००	६२२,७००.००

  
(बिनायप्रसाद श्रेष्ठ)  
संस्थापक

  
(प्रकाशकुमार पौडेल)  
कार्यकारी अध्यक्ष

  
(आशाबहादुर थापा)  
अध्यक्ष

  
(प्रकाशकुमार पौडेल)  
संस्थापक  
संघको कार्यालय चितवन शहिद स्मारक कलेज  
मिति २०७५/०७/२९

## शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.व. २०७३/२०७६ को विधि २०७६ आषाढ महान्तसम्मको

अनुसूचि - १०

### सम्पत्ती हिसाब विवरण

क्र.सं.	विवरण	गत वर्षको	वरा वर्षको	जम्मा रकम रु.
१	भवन	१९,४६०,८२६.००	१,१०६,९४२.००	२०,५६७,७६८.००
२	कलेज कम्पाउण्ड, मञ्च तथा शौचालय निर्माण	४६९,४६४.००	-	४६९,४६४.००
३	कम्प्युटर, प्रोजेक्टर, फोटोकपी तथा वि.नि. स्थापना	१,४४३,९१९.००	१,४८३,९४४.००	२,९२७,८६३.००
४	साईकल	२०,४४०.००	-	२०,४४०.००
५	साईकल स्ट्याण्ड	७९,७९०.००	-	७९,७९०.००
६	फर्निचर खर्च	२,४४०,९३४.००	११,४४०.००	२,४५२,३७४.००
७	जेनेटर खरिद	१,०४८,२२०.००	-	१,०४८,२२०.००
८	नेट ऋहान खर्च	१३,०००.००	-	१३,०००.००
९	बुस्तकालय भवन	४९३,९८०.२४	-	४९३,९८०.२४
१०	शौचालय भवन	४४,३८०.००	-	४४,३८०.००
११	कार्यालय सामान	४०,७४०.००	-	४०,७४०.००
१२	फोटोकपी खरिद	१९,७००.००	-	१९,७००.००
१३	साउन्ड सिस्टम तथा कार्यालय सामान खरिद	१७,९२०.००	-	१७,९२०.००
१४	बिजुली जडान खर्च	४३३,७१४.००	२०,९८०.००	४५४,६९४.००
१५	बास्केटबल पोर्ट निर्माण	११४,६३४.००	-	११४,६३४.००
१६	गोबर ग्यास निर्माण खर्च	२३१,२८९.००	-	२३१,२८९.००
१७	सफ्टवेयर खरिद तथा टि.वि.यस.	२७१,७२९.००	-	२७१,७२९.००
१८	घाटो निर्माण खर्च	७६३,७४४.००	-	७६३,७४४.००
१९	पानी शुद्धिकरण मेसिन खरिद	४९,७२०.००	२८,३४०.००	७८,०६०.००
२०	घडी खरिद	६९०.००	-	६९०.००
२१	धन खरिद (विचली स्परा)	२,१९९,८३४.००	८७३,०००.००	३,०७२,८३४.००
	जम्मा	३०,२२८,९९४.९८	३,४९२,२७४.००	३३,७२१,२६९.९८

(विष्णुप्रसाद सुवेदी)  
सेखापाल

(बसन्तकुमार पौडेल)  
कलेज प्रमुख

(आशुबहादुर आमा)  
आयुक्त

(शरदकुमार बस्नेत)  
सेखापरीक्षक  
सबै आदर्श विद्यालय चितवन चितवन जिल्ला  
मिति २०७६/०७/०९

## शहिद स्मारक कलेज

भरतपुर महानगरपालिका वडा नं. १९, बखानपुर, शारादानगर, चितवन  
आ.व. २०७३/२०७६ को विधि २०७६ आषाढ महान्तसम्मको

अनुसूचि - १८

### धनघान्दाण्डल हिसाब विवरण

क्र.सं.	विवरण	गत वर्षको	वरा वर्षको
१	गत वर्षको रकम	३,३४०,७८९.००	३,३४०,७८९.००
२	वरा वर्षको रकम	०.००	०.००
	जम्मा	३,३४०,७८९.००	३,३४०,७८९.००

(विष्णुप्रसाद सुवेदी)  
सेखापाल

(बसन्तकुमार पौडेल)  
कलेज प्रमुख

(आशुबहादुर आमा)  
आयुक्त

(शरदकुमार बस्नेत)  
सेखापरीक्षक  
सबै आदर्श विद्यालय चितवन चितवन जिल्ला  
मिति २०७६/०७/०९

## 11. Section 11

### Social Progress

#### 11.1 Campus's Involvement in Social Activities:

As a Community college, this college has some social duties and responsibilities. By realizing its responsibility, this college involves in social based programs. It has its separate unit of youth Red Cross Circle which provides voluntary services and conduct blood donation programs frequently. Realizing the importance of environment, this college involved in the cleanliness and sanitation programs in local level. This college also coordinates with other government and non-government organization like Jaycees, Red-Cross for Social and humanitarian activities. Providing fund for the victim of natural climates like earth quack 2072 B.S. justify the college involvement in social activities.

#### 11.2 Society's contributions for campus:

This is community college established by social workers, intellectuals and aware guardian of society so that society contributes this college in various sectors. Providing fund by the community people for the construction of building, library, computer lab, sports and teaching materials are remarkably unforgettable. Different people provides fund for scholarship that will give a high-quality educational experience to the most deserving students, regardless of their family's income. Entire management of college is handling by the community people because of which college is providing quality education to its students. So society contribution for this college is really remarkable.

#### 11.3 Plan for Campus's Contribution to Society:

Education encompasses our lives; it is the foundation of our society. Education helps to stimulate of our minds and mold inquisitive minds into intellectuals. Higher learning takes the intellect to the next level, providing a deeper understanding of the society around us. The importance of education in society is indispensable and cohering, which is why society and knowledge cannot be ever separated into distinct entities. Contribute not only educate the people but also plays its continues role in all aspect of society. The reason being that college plan for contribution to society the following are the step of plans.

- Giving higher level education in their own region in affordable cost.
- Assisting poor students in improving then quality education.
- Increasing the enrollment of both female and extremely poor students.
- Aimed to stimulate participatory community development through education.
- Identify and implement new career and technical education programs of study.
- Organize the interaction programs with stake holders.
- Co-ordinate with government and non-government organization as well as ther educational institution.

#### 11.4 Plan for increased involvement of society in the campus.

College, parents and the community should work together to promote the learning of all students. When colleges actively mrolve parerys and engage community resources they are able to respend more effectively to the educational related needs of students as well as physical infrastructure. Therefor college is interested for increased involvement of society in the campus. plawed ay. The college shall adopt and implement policies and procedures related and implement policies and procedures related to.

- Promotion of a college environment that is conducive to learning and supports strong family and community partnership.
- College shall frequently communicate college performance student progress, personalized learning strategies and academic opportunities.
- College shall work with agencies and business to support community based development activities.
- College shall prompt colla oration among parents. Other educational institution and community on college improvement and student achievement projects.
- College shall strive and harness all available community resources, including but not limited to organizations, business, talented individuals, natural resourceful technology, to engage each student in achieving the necessary skills and knowledge.
- College shall encourage business partnerships to assist students in the successful transition to employment or further education.



## 12. Section 12

### Issues and Challenges

SSC has played a great role in the development of education in the western chitwan of Nepal. For over two decades, SSC has been working to uplift its educational standard by providing quality higher educational standard by providing quality higher education to the people of western chitwan but there are many obstacles and hurdles that are emerging. Following are short term and long term challenges of the college:

#### 12.1 Short term challenges

- Lacking sufficient class room to meet the requirement in near future.
- Lacking of sufficient technical equipment.
- Lacking the well equipped library.
- Unable to provide career development opportunity to human resources.
- Unable to introduce new and technical educational programs.
- Do not fulfill the need of students in new area of faculty.
- Do not have sufficient fund to confidently plan and execute them.
- Decreasing the enrollment of the students.

#### 12.2 Long term challenges

- Fulfill the need of unrest students.
- Fulfill the need of technical and vocational education.
- Providing the professional and academic opportunity for teachers.
- Quality education
- Over come the limited economic situation.
- Getting a clear cut and concrete policy of the government of the issues of public campus.
- Academic calendar of T.U.
- Least number of Pass rate and pass out students.
- Updated encourage to introduce new teaching methods in the class rooms.

#### 12.3 Mitigation Measures Taken to Address the Issues and Meet the Challenges

SSC do not have sufficient fund to confidently plan and execute them. Most of its undertakings are peace and dependent on the available resources and opportunities, which come in pieces as well. The other challenging issue is the improvement of academic quality. In the changed national and global context we must be competitive to survive and meet the social requirements. These challenges of quality education, limited economic situation and other political and social problem to address in the best manner in future.

Despite the government efforts from time to time, no concrete policy has been framed on the issues of public campus so far, now we need a clear cut and concrete policy of the government for the betterment of it. This college is run by social personality and not motivated for personal gain or economic benefit and established for providing social service. The management committee of the college being self-motivated to uplift the status of this college and ever contemplating on how to spread the light of education and in the society has regularly conducted the meetings and interactions and conferences of students to overcome to challenges.

#### 12.4 Plan for the addressing the issues and challenges

Strategic plan of this college for five year (2013-2018) has been formulated by management committee by interacting with different stakeholders including local political parties, parents, faculty members, administrative staffs, students union to overcome these issues and challenges

#### Strategies plan for the college is pointed as follows.

- Introducing new educational programs
- Infrastructure management
- Quality improvement
- Enrollment and support for students
- Skill development of Human Resources
- Value add program
- Relation with stakeholders

#### 12.4.1 Strategy priority I: Introducing new educational programs:

##### Mission

Shaheed Smarak College will open new educational programs as per the need of students.

##### Objectives

- To start B.I.M and B.C.A from 2016/2017 session.
- To start Bachelor in Hotel Management from 2017/2018 session.
- To start Bachelor in Business Administration B.B.A. from 2018/2019 session.
- To start Bachelor in Science (B.Sc.) from 2019/2020 session.

##### Action Plan

Preparation of required documents for affiliation of programs from University every year for new programs.

- Obtain affiliation from University.
- Prepare rules and regulations.

- Recruitment of competent teaching staffs.

**Measures of Success:**

- Minutes of meetings Documentation records of university affiliation letter
- Entrance, Admission, Attendance Register, Progress Report
- Number of enrollment and staffing in each program.

**Procedures**

- Program in Charge (PC) will follow the strategic plan and prepare action plan to open new program.
- Program in Charge (PC) submit the progress report to the assessment committee in every 3 months.
- PC will organize meetings participated by concerned authorities to discuss issues concerning new programs in every 3 months.

**Reference Documents**

- Strategic plan of Shaheed Samrak College (5 years)
- Action plan of Shaheed Samarak College for opening new programs (5 years)
- Progress report prepared by PC (1 year)
- Meeting register

**12.4.2 Strategy Priority II: Infrastructure Development**

**Mission**

Shaheed Smarak College prepare infrastructure for new programs games and others by constructing the RCC roof for the first floor regarding undergoing construction building, furnitures, seminar hall, lab, canteen, basketball court, toilet, parking shed, pure drinking water plant, tiling or marbling the courtyard of main building at Chitrawan-3, Chitwan.

**Objectives**

Prepare scheme, estimation and mapping to construct the building, furnitures toilet, seminar hall, basketball court ,lab and parking shed, drinking water plant.

Start construction work of the building, furnitures, toilet, seminar hall, basketball court, lab and parking shed, drinking water plant by formally appointing Construction Company as per rule of UGC.

**Measures of Success**

- Documents regarding scheme, estimation and mapping of building, furnitures, toilet, seminar hall, basketball court ,lab and parking shed, drinking water plant .
- Documentation report of appointing procedure of registered Construction Company.

- Progress report and visual pictures of the work.
- Report and documentation of observation of UGC Technical team.

**Action Plan**

Year	Activities
2016/2017	<ul style="list-style-type: none"> <li>• Prepare map, scheme and cost estimation of building, furnitures, toilet, seminar hall, basketball court ,lab and parking shed, drinking water plant .</li> <li>• Appoint the Construction Company under the provision and rules of UGC.</li> </ul>
2017-2019	<ul style="list-style-type: none"> <li>• Continue working to complete the proposed building, furnitures, toilet, seminar hall, basketball court ,lab and parking shed, drinking water plant .</li> <li>• Follow the rules and direction of UGC</li> </ul>

**Procedures**

- Program coordinator (PC) will follow the strategic plan and prepare action plan for infrastructure development.
- PC will submit the progress report to assessment committee in every 3 months.
- PC will organize meetings with concerned authority as per the requirements.

**Reference Documents**

- Strategic plan of Shaheed Smarak College (2016-2021)
- Action plan for infrastructure development (2016-2021)
- Progress report (every year)
- Meeting register

**12.4.3 Strategic priority III: Quality Management**

**Mission**

Shaheed Smarak College will maintain high quality service to the students.

**Objectives**

- Development of comprehensive mechanism to improve the quality teaching.
- Increment in the pass out percentage by 5% every year.
- More opportunities will be provided for academic study in local area by additional 4 years graduate programs.
- Application of project base learning system.
- Demonstrate the assessment of program student learning outcomes.
- Enhance teaching and learning through faculty development opportunities.

**Measures of success**

- Production of competent graduates
- Increase in pass out rate
- Evaluation of students after the course
- Evaluation of teaching by administration, faculty peers and students
- Faculty documentation of activities used to improve quality of teaching
- Tracer study

**Plan of Action**

Year	Activities
2016/2017	<ul style="list-style-type: none"> <li>• develop the mechanism</li> <li>• communicate effectively to faculty members</li> <li>• preparation of necessary documents</li> </ul>
2017-2021 Annually	<ul style="list-style-type: none"> <li>• program review</li> <li>• evaluation of implemented methods</li> <li>• corrective action if necessary</li> <li>• discussion with concerned faculties</li> </ul>

**Procedures**

- Program in charge will have to follow strategic plan
- Program in charge should encourage to prepare annual work plan to all faculty members according to operation calendar of the college.
- PC will continue the meetings with faculty members every month to ensure the effective implementation of work plan.
- PC will observe the classes of teachers and provide feedback.
- PC will submit the progress report to assessment committee.

**Reference Documents**

- Strategic plan for quality teaching (2016-2021)
- Annual work plan (every year from 2016-2021)
- Class observation records
- Minute of meeting with faculty members
- Progress report

**12.4.4 Strategy Priority IV:**

Students Enrollment & Support Mission Shaheed Smarak College will provide quality enrollment management and support program to students.

**Objectives**

- Enrollment of students in various faculties will be managed properly.
- A good learning environment will be created in classroom and outside classroom.
- Introducing comprehensive academic and counseling programs to students.
- Practice of students centered culture to encourage the personal, career and intellectual development of students.
- Identifying and implement new career and technical education programs of study
- Expand project based and other career- focused learning experiences for students.

**Measure of Success**

- Enrollment, retention, graduation, transfer rates
- Record of students admission, pass out students
- Survey reports of students satisfaction
- Service like library facilities, internet facilities used by students

**Action Plan**

Year	Activities
2016/2017	<ul style="list-style-type: none"> <li>• Establish baseline levels of retention, graduation, transfer service utilization.</li> <li>• Develop comprehensive enrollment plan to cover retention, recruitment and marketing based on regional population data.</li> </ul>
2018-2019	<ul style="list-style-type: none"> <li>• establish and expand the web based information system and registration procedure</li> <li>• increase the level of co-ordination with other educational institute</li> <li>• improve the counseling programs to the students for their personal development and academic development</li> <li>• evaluation of action plan and make improvements continuously</li> </ul>

**Procedures**

- Program in charge will have to follow the strategic plan.
- Program in charge will prepare action plan for every year.
- PC will submit the progress report to assessment committee in every 3 months.
- PC will organize the meeting in every 3 months to discuss issues relating to further development.

**Reference Documents**

- Strategic plan for 2016-2021
- Action plan for student enrollment and support

- Progress report
- Meeting register

#### 12.4.5 Strategy Priority V:

Skill development of administration and Human Resources

##### Mission

Shaheed Smarak College will promote the activities for skill development of administration and human resources in order to maintain the quality requirement for college.

##### Objectives

- Administration will be empowered to make all the operating decisions.
- Facilities and access for skill development of faculty and other staffs will be provided.
- Financial support and scholarship program will be conducted for further study, research and other activities.
- Promote and create the environment so that junior members can learn from senior's experience.
- Adequate no. of faculty and staffs will be recruited to meet the correct teacher student ratio.
- Operating training seminar and workshops on contemporary issues related to education for teachers, administrative staffs .

##### Measures of Success

- Records of written decision of skill development programs.
- Participation of Human Resources in skill development programs.
- Survey of Human Resources, needs and satisfaction.
- Number of Human Resources, teacher student ration, class size.

##### Action Plan

Year	Activities
2016/2017	<ul style="list-style-type: none"> <li>• determine the programs of skill development</li> <li>• effective communication to faculty and staffs to participate in selected program</li> </ul>
2017-2021	<ul style="list-style-type: none"> <li>• establish a forum of faculty to exchange the information and experience</li> <li>• manage information on full range of development opportunities for faculty administration and staffs</li> <li>• support programs for further study, research work and trainings</li> </ul>

##### Procedures

- Vice principal will follow the strategic plan.
- Vice principal is responsible to prepare action plan to implement the skill development programs.
- Vice principal will submit the progress report to assessment committee in every three months.
- VP will organize meetings in every three months with concerned faculty and staffs.

##### Reference Documents

- Strategic plan of college for 2016-2021
- Action plan of skill development of Human resource
- Progress report
- Meeting register.

#### 12.4.6 Strategic priority VI :

Value add Program

##### Mission

Shaheed smarak college will maintain and improve the education by constructing lab (science,computer,HM),expanding and upgrading library by creating e-library equipped with IT access,installation of high quality IT system (Account,administration and examination), establishment of solar power plant ,organize and extend extra curriculars activities.

##### Objectives:

- Expanding and upgrading library and creation of e-library equipped with IT access.
- Develop and extend computerlab,science lab as per need of B.C.A ,B.Sc and other science and technical programs.
- Organize and extend extra- curricular activitie
- Installation of high quality software program in account system, library, and examination board

- Establish of solar power plant.
- Furnishing the building with furniture and flooring

#### Measures of success

- Documentation and records as per procedure of library
- Documentation and records of IT system as per procedures of computer department.
- Documentation and records of lab as per procedures of science department.
- Documentation and records of extra-curricular activities as per procedures of HOD of extra activities.

#### Action Plan

Year	Activities
2016/2021	<ul style="list-style-type: none"> <li>• Increase books by 5% per year,internet system in 13 computers,plenty of reference books and journal for students and teachers as per procedures.</li> <li>• Extension of computers and computer lab</li> <li>• Extension of science lab as per need of science programs</li> <li>• Staffing trained lab boys.</li> </ul>
2016-2021	<ul style="list-style-type: none"> <li>• establish a forum of extra-curricular activities to plan and organize programs</li> <li>• Install a solar plant</li> </ul>

#### Procedures

- Vice principal will follow the strategic plan.
- Vice principal is responsible to prepare action plan to implement the value add programs.
- Vice principal will submit the progress report to assessment committee in every three months.
- VP will organize meetings in every three months with concerned faculty and staffs.

#### Reference Documents

- Strategic plan of college for 2016-2021
- Action plan of value add program.
- Progress report
- Meeting register.

#### Five Yearly action plans with detail cost and financial activities

Action Plan	Cost (NRs.)	Financing	Schedule & Responsibility
<b>1. Introducing New Educational Program as per strategic priority one</b>			
Cost as per estimation for B.I.M	10,00,000.0	UGC grants and college as per MOU	As per plans and procedure
Cost as per estimation for BBA	10,00,000.0		
Cost as per estimation for BHM	15,00,000.0		
Cost as per estimation for B.Sc.	15,00,000.0		
Cost as per estimation for BCA	10,00,000.0		
Procedures	150000.0		
<b>2. Infrastructure Development as per strategic priority two</b>			
Estimation and consultancy for scheme of building,furnitures,hall,tiling,toilet and parking shed	1,50,000.0	Do	Do
Publicity of notice board for qualified construction company	2,00,000.0		
Construction of building, furnitures, hall, tiling, parking shed toilet as per estimation	50,00,000.0		
Drinking water	5,00,000.0		
Preparation for the program	15,00,00.0		
Construction of Basketball Court	6,00,000.0		
Gardening	5,00,000.0		
<b>3. Quality Management as per strategic priority three</b>			
Planning and orientation	50,000.0	Do	Do
Educational Materials	22,00,000.0		
Training	3,00,000.0		
Scholarship, Prize and Awards	15,00,000.0		
Educational Visit	5,00,000.0		
Internet/Email	5,00,000.0		
Books	7,00,000.0		
Procedures	5,00,000.0		
<b>4. Student Enrollment and Support as per strategic priority four</b>			
Advertising	5,00,000.0	Do	Do
Counseling	2,00,000.0		
Improvement of Library (e-library)	15,00,000.0		
Improvement of Learning Environment	5,00,000.0		
Student center program	2,00,000.0		
Relation with other institutions	3,00,000.0		
Website	2,00,000.0		
Guardian Interaction Program	6,00,000.0		
Curricular Activities and Co-Curricular Activities	5,00,000.0		
Procedures	50,000.0		

Action Plan	Cost (NRs.)	Financing	Schedule & Responsibility
<b>5. Skill Development of Administration and Human Resources as strategic priority five</b>			
Scholarship and financial support for human resource	25,00,000.0		Do
Seminar and workshops	8,00,000.0		
Baseline survey	5,00,000.0		
Improvement of Accounting System and Administration	10,00,000.0		
Facilities and maintenance for classroom	7,00,000.0		
Publication	2,00,000.0		
Procedures	40,000.0		
<b>6. Value add program as strategic priority six</b>			
Establish solar plant	7,00,000.0		Do
Installation of high quality software program	5,00,000.0		
Organize extra-curricular activities	7,00,000.0		
Extend the library with books, journals Furnitures and internet	12,00,000.0		
Develop and extend lab (science, computer, HM) procedures	15,00,000.0		
	50,000.0		

**Annual Work Plan and Budget of the Current Fiscal year (2075/076).**

SN	Planned Activities	Duration		Budget Allocation	Responsible Unit / Person	Remarks (approved by CMC - 'Yes' and if not - 'No')
		Expected Starting Date	Expected Completion Date			
1	New program	2076/05/22	2076/11/08	1500,000	VP	Yes
2	Construction of truss	2076/06/20	2076/11/10	200,000	VP	Yes
3	Construction of meeting hall and furnishing	2076/07/29	2076/12/30	1500,000	VP	Yes
4	Color washing	2076/06/04	2076/12/15	20,00,000	VP	Yes
5	Parking shed	2076/06/03	2076/11/20	500,000	VP	Yes
6	Mozaik Flooring	2076/06/03	2076/11/20	500,000	VP	Yes
7	Training	2076/06/20	2076/12/09	200,000	VP	Yes
8	Maintenance	2076/04/20	2076/11/20	100,000	VP	Yes
9	Books	2076/05/10	2076/11/22	200,000	VP	Yes
11	Guardian Interaction	2076/05/26	2076/11/20	50,000	VP	Yes
12	Scholarship	2076/04/23	2076/12/20	500,000	VP	Yes
13	Construction of Canteen	2076/03/23	2076/11/15	800,000	VP	Yes

**Estimated budget 2076/077**

Income Details	Fy 075/76 Actual	Fy 076/77 Estimated	Expenditures Details	Fy 075/76 Actual	Fy 076/77 Estimated
JanataBank 043002019318901	10,41,620.00	5,07,543.00	Salary	1,23,32,838.00	1,29,49,479.90
NepalBank 24/11/8075	7,705.50	7,705.50	Wages	46,700.00	49,035.00
NepalBank 024010005397831	20,728.00	21,000.00	Allowance	1,36,270.00	1,43,083.50
NepalBank 24/11/1578	7,498.86	7,498.86	Tada	50,000.00	52,500.00
NepalBank 085001011	1,02,274.00	90,876.60	Print and others	91,541.00	96,118.05
NepalBank (Fixed)	6,50,000.00	6,50,000.00	Telephone and Internet	2,600.00	2,730.00
Pravu Bank	12,611.00	70,543.00	News Magazine	10,980.00	11,529.00
Rastriya Banijya Bank	9,72,626.00	1,87,654.00	Maintenance	61,790.00	64,879.50
cash	14,007.00	40,000.00	Reception	17,850.00	18,742.50
Admission Fee	38,86,925.00	35,00,000.00	Audit	25,000.00	26,250.00
Monthly Fee	86,64,970.00	85,98,765.00	Electricity	71,420.00	74,991.00
Library Fee	8,000.00	2,000.00	Fuel	4,97,398.00	5,22,267.90
Admission Form	1,12,200.00	1,09,765.00	Vehicle Maintenance	1,98,446.00	2,08,368.30
Resitration Fee	2,03,100.00	1,80,500.00	Bank Commission	450.00	472.50
Exam Fee	11,47,720.00	10,09,765.00	Transportation	71,129.00	74,685.45
character certificate Fee	1,24,200.00	1,10,000.00	Affiliation	10,66,500.00	11,19,825.00
Late Fee	89,313.00	25,000.00	Travel and Tour	98,139.00	1,03,045.95
Identity card Fee	34,900.00	30,000.00	Stationery	-	20,000.00
Redcross Fee	34,350.00	33,879.00	Insurance	80,849.00	84,891.45
Tie T-Shirt	2,42,950.00	2,40,000.00	Vehicle Tax	38,900.00	40,845.00
Exam Center income	1,41,967.05	1,25,675.00	Miscellaneous	4,915.00	5,160.75
Interest	36,519.00	50,000.00	Internal Exam	38,894.00	40,838.70
Land	27,600.00	22,600.00	Exam fee	7,47,160.00	7,84,518.00
Donation	21,58,422.00	7,00,000.00	Registration	1,52,000.00	1,59,600.00
Trasportation Fee	13,23,160.00	11,00,000.00	HM Materials	58,142.00	61,049.10
UGC	10,72,200.00	25,00,000.00	Practical	73,050.00	76,702.50
			Teaching Practice	-	20,000.00
			TU service Fee	38,300.00	40,215.00
			Exam center	1,41,967.00	1,49,065.35
			Annual Day	51,235.00	53,796.75
			Educational Tour	9,000.00	9,450.00
			Sport	23,947.00	25,144.35
			Scholarship	2,86,750.00	3,01,087.50
			Books	33,919.00	35,614.95
			Furniture	11,450.00	12,022.50
			Computer	14,87,645.00	15,62,027.25
			Purchase		
			Electrical Work	50,987.00	53,536.35
			Bus	8,77,000.00	9,20,850.00
			Waterpurified	58,350.00	61,267.50
			Building Construction	11,06,942.00	11,62,289.10
			Advertise	1,53,260.00	1,60,923.00
			Tie and T-Shirt	41,890.00	43,984.50
			RED Cross	9,790.00	10,279.50
			Training	21,605.00	22,685.25
			Payable	3,52,700.00	3,70,335.00